

SPRINGFIELD PUBLIC LIBRARY
LIBRARY ADVISORY BOARD

MINUTES

March 3, 2026

5:30 – 7:00 PM virtual (link below) or Jesse Main Room

Minute taker: Robyn

In attendance: Violet Olszyk, Curtis Wyant, Angela Stout, Heather Millehrer-Huerta, Bekah Weed, Robyn Loudon, Jim Lauinger, Emily David, Sean VanGordon

Absent: Ofelia Guzmán, Roy Burling

- Call to Order 5:32pm
- Changes in the Agenda - none made
- Five minutes to review documents
- Approval of February minutes by Robyn Loudon, second by Jim Lauinger
- Business from the Audience
- Communications:
- Library Director Report
- Unfinished Business:
 - May 5th meeting
 - Motion to shorten the meeting so LAB can attend the city budget meeting
 - Motion by Heather Millehrer-Huerta, second by Bekah Weed
 - Violet Olszyk, Curtis Wyant, Angela Stout, Heather Millehrer-Huerta, Bekah Weed, Robyn Loudon, Jim Lauinger vote yes to change the meeting length
 - Minute takers for next few months
 - March - Robyn
 - April - Angela
 - May - Jim
 - “Book Share” program update - Bekah
 - Joint newsletter update – Violet
 - Foundation Liaison update – Jim
 - Letter from Board to Mayor regarding the State of the City address and Mayor’s response
- New Business:
 - Library data comparisons – Jim
 - End of the year report/ quarterly reports – first prototype
 - Board projects and/or focus for 2026
- Announcements
 - Book Sale March 13 & 14, 10-5pm
 - Reminder that you can sign up for a free United for Libraries Account here: <http://www.ala.org/united/login-request/oregon> and access training webinars and resources from American Library Association.
- Action items
 - Emily will coordinate with another library staff member to be present at the 5/5 meeting
 - Emily will connect Bekah with Little Hands Can about processing the new books for the Book Share program
 - Bekah and Angela will reach out to another Boy Scout troop to see if volunteers are available to support the Book Share program
 - Heather and Emily will volunteer to move Book Share books back to the

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library, if needed

- Emily will schedule a joint newsletter meeting between the library and museum support groups
- Emily will share the Library Foundation's proposed budget for April's LAB meeting
- Emily will let the LAB know when the official National Public Library Week proclamation will occur at City Council (included in April meeting agenda)
- Violet will work with the joint newsletter committee to make sure the proclamation and Library Week is mentioned in the newsletter
- LAB members will bring library staff appreciation ideas to the April meeting

Next meeting, April 7, 2026

Zoom Invite:

Topic: Library Advisory Board (LAB) Regular Meeting

Time: Jan 6, 2026 05:30 PM Pacific Time (US and Canada)

Every month on the First Tue, until Dec 1, 2026, 12 occurrence(s)

<https://us06web.zoom.us/j/88966248017>

Meeting ID: 889 6624 8017

One tap mobile

+19712471195,,88966248017# US (Portland)

+12063379723,,88966248017# US (Seattle)

Business from the Audience Guidelines

- Members of the public can speak at the meeting during Business from the Audience and have 3 minutes to address the Board
- All questions and discussions by members of the audience shall be directed to the presiding officer.
- Directed discussion between members of the audience and library board members or city employees shall be permitted only at the discretion of the presiding officer.
- Any of the following shall be sufficient cause for the presiding officer to remove any person from a Library Board meeting, for the duration of the meeting:
 - The use of unreasonably loud, disruptive, or profane language.
 - The making of loud or disruptive noise.
 - The engaging in violent or distracting action.
 - Any conduct which obstructs the work or the conducting of business of the Library Advisory Board.
- Before any person is removed from the meeting for conduct described above, that person shall be given a warning by the presiding officer to cease that conduct.