

# Utility Tax Annual Revenue Statement



Remit to: City of Springfield  
 Attn: Finance Department  
 225 Fifth Street  
 Springfield, OR 97477  
 541-726-3704

Company: \_\_\_\_\_ FEIN: \_\_\_\_\_

Company Mailing Address: \_\_\_\_\_

Accounts Payable Information:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

## Annual Revenue Statement

Gross revenues from Utility services provided within the City

	Gross Revenue	5% Taxable Amount	10% Late Penalty Fee (if applicable)	Deductions (if applicable)	Total
Quarter 1	\$	\$	\$	\$	\$
Quarter 2	\$	\$	\$	\$	\$
Quarter 3	\$	\$	\$	\$	\$
Quarter 4	\$	\$	\$	\$	\$
<b>TOTAL</b>	\$	\$	\$	\$	\$

I hereby declare that I have reviewed the information reported above, that this information agrees with the accounting records of the company, and that they are true and accurate to the best of my knowledge and belief.

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Title: \_\_\_\_\_

Email: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**For definitions see SMC 4.600**

**SMC 4.707(1)** All persons providing utility services in the city shall pay to the city of Springfield a utility tax in the amount of five percent of gross revenues, as herein defined, subject to limitations in other state or federal laws.

**SMC 4.716** The city may examine the books and records of the utility to verify the amounts due under a franchise, public way use agreement, fee under section 4.706, or a tax as provided in section 4.707. The utility shall either maintain such books and records at a location within the state of Oregon or, in the alternative, shall provide them to the city when requested, at no expense to the city. In the event such examination discloses an underpayment in the amount due to the city of more than five percent, the city may impose a penalty of 10 percent of the additional amount due, plus costs of the audit, and interest as provided herein from the original date due.

**SMC 4.714** If any tax or fee provided for herein shall not be timely paid, a penalty in the amount of 10 percent of such fee shall be assessed and due as of the date the underlying tax or fee was due. Interest on taxes, fees and penalties shall accrue at the rate of one and one-half percent per month, commencing with the 15th day after the tax, fee or penalty shall be due.