

Quarterly Utility Tax Report



Remit to: City of Springfield
Attn: Finance Department
225 Fifth Street
Springfield, OR 97477
541-726-3704

Company: _____ FEIN: _____

Company Mailing Address: _____

Accounts Payable Information:

Name: _____ Phone: _____ Email: _____

Quarterly Utility Tax

Check applicable quarter. Due on or before the 45th day following the end of the calendar quarter.

Q1 (Jan 1-March 31) Q2 (April 1-June30) Q3 (July 1-Sept30) Q4 (Oct 1-Dec 31)

Revenue

Gross revenues from Utility services provided within the City (as defined in SMC 4.600)

Gross Revenue	_____
Less: Tax Exempt Sales	_____
Less: Internet Access	_____
Less: Wholesale	_____
Less: Other (attach explanation)	_____

Revenue Subject to Tax	_____
Tax Rate	5%
Gross Tax	_____
Less: Credits (Ref: SMC 4.707(2))	_____
Net Tax Amount to be Remitted	_____

I hereby declare that I have reviewed the information reported above, that this information agrees with the accounting records of the company, and that they are true and accurate to the best of my knowledge and belief.

Name: _____ Phone: _____

Title: _____ Email: _____

Signature: _____ Date: _____

SMC 4.707(1) All persons providing utility services in the city shall pay to the city of Springfield a utility tax in the amount of five percent of gross revenues, as herein defined, subject to limitations in other state or federal laws.

SMC 4.716 The city may examine the books and records of the utility to verify the amounts due under a franchise, public way use agreement, fee under section 4.706, or a tax as provided in section 4.707. The utility shall either maintain such books and records at a location within the state of Oregon or, in the alternative, shall provide them to the city when requested, at no expense to the city. In the event such examination discloses an underpayment in the amount due to the city of more than five percent, the city may impose a penalty of 10 percent of the additional amount due, plus costs of the audit, and interest as provided herein from the original date due.

SMC 4.714 If any tax or fee provided for herein shall not be timely paid, a penalty in the amount of 10 percent of such fee shall be assessed and due as of the date the underlying tax or fee was due. Interest on taxes, fees and penalties shall accrue at the rate of one and one-half percent per month, commencing with the 15th day after the tax, fee or penalty shall be due.