

Minutes (taken by Heather Millehrer-Huerta)
Springfield Library Board
January 6, 2026

Attending: Curtis Wyant, Ofelia Guzman, Roy Burling, Robyn Loudon, Heather Millehrer-Huerta, Jim Lauinger, Rebekah Weed, Angela Stout, Emily David (Library Director), Sean VanGordon (City Council Liaison)

Absent: Violet Olszyk

Call to Order / Changes in the Agenda

- Curtis called the meeting to order at 5:35. No changes to the agenda.

Approval of the Minutes from December

- Motioned by Robyn, seconded by Heather

Business from the Audience

- None

Communications

- No outside communications

Library Director's Report

- Emily summarized the report she sent ahead.
 - Emily officially welcomed Jim Lauinger as a new board member
 - Ofelia shared regarding her personal connection to the Illumination project & recent podcast episode

Unfinished Business

- Minute takers for next few months:
 - February - Robyn
 - March- Bekah
- Book Share program update from Bekah -
 - Bekah shared that she will be coordinating a refresh of the book stock following the Friends' Book Sale in March
- Joint newsletter update from Violet -
 - Violet was absent but the December newsletter just went out
- Foundation liaison update from Roy -
 - Roy shared that he did not attend last month's Foundation meeting
- Willamalane 'Library Corners' follow-up -
 - Robyn & Angela will be delivering library materials this month
- Update on letter from the Board regarding possible library budget cuts -
 - Emily will get Robyn the email for C.M.O. Admin Jennifer Zarzua

- Robyn will be emailing the letter to Jennifer to disburse to the City Manager, the City Council, & the Budget Committee
- Update on the library remodel evaluation -
 - Emily will coordinate with Ofelia, Robyn, & Jim to meet sometime in February at the library to evaluate the remodel
- Update & discussion on the Library Patron Survey -
 - Emily noted that the survey will be translated into Spanish
 - Robyn suggested added a city ward / region question
 - Several suggestions were made to slight changes in wording & order of questions, as well as a few errors being noted
 - Roy suggested we consider the intention of the survey & how to get more responses from non-library users
 - Heather suggested making an effort to distribute the survey during summer programming & pop-up events when there's a higher chance of engaging with non-library users
 - Emily will revise the survey based on feedback & discussion & resend to the Board

New Business

- Review calendar & meeting dates for 2026
 - Dates were set - 1/6, 2/3, 3/3, 4/7, 5/5, 6/2, 7/7, 9/1, 10/6, 11/3, 12/1 - with no meeting in August
- Board projects and/or focus for 2026
 - Postponed until Emily receives direction from the C.M.O. on the library's budget

Announcements

- State of the City is January 29th at the Wildish Theatre
- Books & Brew is February 21
- Reminder that you can sign up for a free United for Libraries account here: <http://www.ala.org/united/login-request/oregon> & access training webinars & resources from the American Library Association

Action Items

- Emily will send C.M.O. Admin Jennifer Zarzua's email to Robyn
- Emily will follow up with Robyn & Angela directly after the meeting to get them library materials to deliver to the Willamalane 'Library Corners'.

Curtis moved to adjourn the meeting, Heather seconded. The meeting adjourned at 7:00 PM.

Next meeting: February 3, 2026