



SPRINGFIELD HISTORY MUSEUM COMMITTEE
REGULAR MEETING AGENDA

Date: March 17, 2026

Time: 5:30pm

Location: City Hall, Conference Room 3

[Click here to join the Microsoft Teams meeting](#)

1. Call to Order

2. Community Comments

We welcome public participation and provide 10 minutes at each meeting for public questions/comments. If you have specific questions and/or potential agenda topics, we encourage you to submit them in advance to springfieldmuseum@springfield-or.gov.

3. Approval of Agenda and Minutes

4. Curator Report

A. Recruitment:

- a. Marta Heacock interviewed and was approved for appointment.
- b. Devon Lawson was unable to attend the Council meeting on 3/9 and is invited to interview on 4/13 (when Council returns from recess)
- c. One candidate interviewed for the Arts Commission and was not selected; the Museum Committee was her second choice and so she interviewed for the Museum Committee as well. Council will choose between the two candidates on 4/13
- d. Patty Schultz reapplied and was directly appointed by the Mayor

B. IMLS Grant to fund the Collection Technician for two years was submitted 3/13! Sara & Maddi did a great job with the content and Karen Johnson, our Foundation consultant worked her magic and finished up. Now everyone cross your fingers!

- a. FYI Karen J is retiring at the end of March so this may have been the last grant that she helped us with and it was a big one!

5. Community Engagement & Outreach Specialist Report

6. Subcommittee Reports

- A. Atlas Subcommittee
- B. Historic Commission/SHM Awards Subcommittee
- C. Haunted Museum Subcommittee
- D. Newsletter Subcommittee

7. Unfinished Business

8. New Business

A. Library Museum Annual Report Template

- a. We are working to develop an at-a-glance annual report with key indicators of the work we are doing
- b. Please review the template with the notes and make recommendations of any additional stats or information you think needs to be shared. We are going to try to have it released at the end of March, or thereabouts

9. Info Sharing

10. Adjournment