



**Date:** 12/01/2025

**To:** Prospective Proposers

**From:** Amanda Clinton, Sr. Contracts Analyst

**Subject:** Walk and Roll Springfield Project No. PL2126-RFP#S4011

## Clarification Log

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**Q1:** On Attachment A – Proposal Cover Sheet, page 1 under Minimum Qualifications, the form asks us to list a **Registered Professional Land Surveyor (PLS) per the requirements of RFP section 2.3.2.** However, RFP section 2.3.2 says: 2.3.2 Subconsultant list. In the space provided on the Proposal Cover Sheet (RFP Attachment A), the Proposer must list by name all subconsultant firms that, if selected, will be utilized on the Proposer’s team for this Project.

**Response:** The reference to a **Registered Professional Land Surveyor (PLS)** on Attachment A is part of the RFP **template artifact** and is **not required for this solicitation**. There is *no* requirement in the RFP that a PLS be included on the project team, and 2.3.2 relates only to listing subconsultants.

**Q2:** Sections 1.3 and 1.7 reference ‘Phase I Design Acceptance’ and ‘Phase II Final Design.’ Given that Exhibit A describes a planning-level scope (no PS&E deliverables), could the City confirm whether this project will be delivered as a single planning phase only, or whether a subsequent design phase is anticipated under this same RFP or a future solicitation?”

**Response:** The PLS line on Attachment A is a template error and may be left blank. Only one Oregon-registered PE and all subconsultant firms (per 2.3.2) must be listed. Although Sections 1.3 and 1.7 reference Phase I/II, this RFP includes only a single planning phase; no design acceptance or final design work is part of this contract. Any future design phase would be issued under a separate solicitation.