



October 6, 2025

Addendum #1 to RFP 4008 Downtown On- and Off-Street Parking Enforcement & Permit Management

The City of Springfield is hereby amending the above-mentioned RFP. The original document can be found on the City’s website at www.springfield-or.gov (select CITY > Finance > Purchasing and Contracts then RFP# will be linked to the RFP/ITB page).

The City of Springfield is hereby amending the Schedule for Selection Process for RFP 4008 Downtown On- and Off-Street Parking Enforcement & Permit Management. All times listed are Pacific Standard Time (PST).

	Original Date	Revised Date (Addendum #1)
RFP Package Available	September 12, 2025, 5:00 p.m. PST	No change
Request for Clarification Due (if applicable)	September 30, 2025, 2:00 p.m. PST	No change
Solicitation Protest Due	Same as request for clarification	No change
Response to Clarification Due (if applicable)	October 7, 2025, 2:00 p.m. PST	October 14, 2025, 2:00 p.m. PST
Proposals Due	October 17, 2025, 2:00 p.m. PST	October 24, 2025, 2:00 p.m. PST
Review & Interview (if applicable)	Approximately 2 weeks after proposals due	Approximately 2 weeks after proposals due
Intent to Award Notice (approximate)	November 3, 2025	November 10, 2025
Contract Award (approximate)	November 17, 2025	November 24, 2025

In the event that it is necessary to further amend, revise or supplement any part this RFP, additional addenda will be posted on the City’s website at <http://www.springfield-or.gov> (select CITY > Finance > Purchasing and Contracts then RFP#XXX and name of project). As stated in the original solicitation, City will make a reasonable effort to provide the addenda to all Proposers who asked to be on the Interested Parties List. This addendum shall be considered part of the specification of the RFP. The City is not responsible for any explanation, clarification, interpretation or approval made or given in any manner except by written addenda issued by City.

ALL BIDDERS MUST ACKNOWLEDGE THIS ADDENDUM BY SIGNING AND DATING THIS DOCUMENT AND INCLUDING IT AS PART OF THEIR SUBMITTAL PACKAGE.

Signature

Date