

SPRINGFIELD PUBLIC LIBRARY

LIBRARY ADVISORY BOARD

AGENDA

Nov 4, 2025

5:30 – 7:00 PM virtual (link below) or Jesse Main Room

Minute taker: Angela

- Call to Order /Changes in the Agenda
- Approval of October minutes
- Business from the Audience
- Housekeeping
 - Time to review documents at the beginning of the meeting?
 - Determining copies needed
- Communications:
 - Letter to Mayor and Council from Jim Luainger that he asked that I share with you. (sent ahead)
- Library Manager Report (sent ahead, in lieu of Library Director Report)
 - Any additions
 - Any discussion
- Unfinished Business:
 - Minute takers for next few months
 - December – Curtis
 - January - Heather
 - “Book Share” program update - Bekah
 - Joint newsletter update –Violet
 - Foundation Liaison update – Roy
 - Debrief of the Town Hall
 - Follow up with Mayor
 - Continue discussion about “library corners” in locations around town
 - Physical flyers to be displayed need to be delivered to Willamalane
 - Unable to accommodate Bring ‘em Backs at the moment. Maybe after winter months
 - The Board suggested an evaluation of the library remodel. Next steps?
- New Business:
 - Follow-up to sub-committee on message to Council
 - Library Patron Survey for 2026 ideas
- Announcements
 - Library in-service Day Nov 6
 - Pints for Page Dec 15 at Oakshire
 - Save the Date Books & Brew, Feb 21, 2026
 - Reminder that you can sign up for a free united for Libraries Account here: <http://www.ala.org/united/login-request/oregon> and access training webinars and resources from American Library Association.
- Action items

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AGENDA

Next meeting, Dec 2, 2025

Zoom Invite:

Topic: Library Advisory Board (LAB) Regular Meeting

Time: Jan 7, 2025 05:30 PM Pacific Time (US and Canada)

Every month on the First Tue, 12 occurrence(s)

Join Zoom Meeting

<https://us06web.zoom.us/j/86285506298>

Meeting ID: 862 8550 6298

One tap mobile

+19712471195,,86285506298# US (Portland)

+12063379723,,86285506298# US (Seattle)

Business from the Audience Guidelines

- Members of the public can speak at the meeting during Business from the Audience and have 3 minutes to address the Board
- All questions and discussions by members of the audience shall be directed to the presiding officer.
- Directed discussion between members of the audience and library board members or city employees shall be permitted only at the discretion of the presiding officer.
- Any of the following shall be sufficient cause for the presiding officer to remove any person from a Library Board meeting, for the duration of the meeting:
 - The use of unreasonably loud, disruptive, or profane language.
 - The making of loud or disruptive noise.
 - The engaging in violent or distracting action.
 - Any conduct which obstructs the work or the conducting of business of the Library Advisory Board.
- Before any person is removed from the meeting for conduct described above, that person shall be given a warning by the presiding officer to cease that conduct.