

**Minutes (taken by Heather Millehrer-Huerta)
Springfield Library Board
August 5, 2025**

Attending: Violet Olszyk, Heather Millehrer-Huerta, Myra Breen, Roy Burling, Curtis Wyant, Carrie Schindele-Cupples (Library Manager), [Sean VanGordon (City Council Liaison) - present for the last 10 minutes of the meeting]

Absent: Robyn Louden, Rebekah Weed, Angela Stout, Ofelia Guzman, Emily David (Library Director)

Call to Order / Changes in the Agenda

- Violet called the meeting to order at 5:32. No changes to the agenda.

Approval of the Minutes from July

- Moved until our next meeting

Business from the Audience

- None

Communications

- None

Library Manager's Report (in lieu of a Director's Report)

- Carrie summarized the report she sent ahead.
 - In further discussion of the funding support requests made of the Friends & the Foundation Carrie went into detail on the lending of hotspots and how that program has developed over time.
 - Violet asked if there was a timeline on resolving the OSHA risks that have been identified, Carrie did not have a timeline yet.
 - Upcoming events:
 - The Community Town Hall with the Mayor has been finalized.
 - Violet asked if there would be a Zoom link & Carrie will make the request & follow-up with the board.
 - Pop-ups
 - Board members were glad that it was now possible for library cards to be issued at pop-up events.

Unfinished Business

- Minute takers for next few months:
 - October - Angela
 - November - Roy
 - December - Curtis
- Book Share program update from Bekah.
 - Carrie shared that Bekah shared that the most recent book swap went well.
- Joint newsletter update from Violet.
 - Violet shared that this month's newsletter will be late, but otherwise everything is going well.
- Foundation liaison update from Roy.
 - Roy shared that the Foundation did not meet last month.
- Continue Strategic Plan review of Sections 3 & 4

- Violet asked for details on communications that Emily has had with the school district.
 - Carrie explained that while the library lacks capacity to be at every school every year all schools are welcome to come to the library on a field trip.
- After a basic discussion of Sections 3 & 4 Heather suggested tabling deeper review until after initial budget decisions have been made by City Council this fall. Other board members agreed.
- Continued discussion about 'library corners' in locations around town.
 - Emily communicated with Kenny Weigandt of WillamaLane, they have large electronic boards that display Team Springfield information & they would be glad to post library & museum information.
 - Hosting space for Bring 'Em Back books is another possibility.
 - Heather asked if volunteers could distribute flyers & posters for library events & programming?

New Business

- Library Survey of Users: after the Council decision on the budget & hopefully open it in early 2026.
 - Thoughts on content?
 - Violet - focus on asking what priorities are?
 - Heather - what are people using the library for?
 - Heather - what do you use the library for that you can't get anywhere else?
 - Re-visit as the fall budget discussions progress.

Announcements

- Remember no meeting in September!
- Make note of the upcoming Town Hall to discuss potential cuts to the library budget on September 9!

Action Items

- Carrie is going to follow-up on a Zoom link being offered during the Town Hall on 9/9.
- Emily will follow up with Kenny on Bring 'Em Backs being hosted & posting a monthly calendar & current museum exhibit poster.

Heather moved to adjourn the meeting, Roy seconded. The meeting closed at 6:21 PM.

Next meeting: October 7, 2025