

## 08-2025 Manager's Report

### **Staffing:**

- On-Call Library Assistant Recruitment
  - We had a talented pool of applicants! We made offers to five applicants and two others will be on our potential hiring list for the next six months.
  - One of those applicants, our retired Library Associate Manager LuCinda Gustavson, started back with us as on-call on July 28.
  - Other staff will have staggered start dates of Aug. 11, Aug. 25 and Sept. 8
- Library Technician Recruitment
  - We have invited nine candidates to interview on Wednesday, Aug. 6
- Public Works (DPW) staff helping in the library
  - DPW is working with us this summer to help us with coverage after Betty moved from the library into a role in their department.
  - As Betty transitions to her new position, she'll have work hours in the library on Tuesday evenings and Saturdays/or Mondays through August.
  - Amy, who previously worked in the library and moved to DPW last year, is also taking two desk shifts with us Wednesday and Thursdays through August.
- JOBS Work Experience Program through Lane County
  - We are working with this program to setup and host a participant at the library for three months.
  - Will have them work on library projects that include shelving, book jacketing and other processing in the back room.
  - Participant is paid through the program, but a volunteer with the library.

### **Funding Support**

- Request made to Friends
  - Support of:
    - Teen programming
    - Databases
    - Adult programming
    - Hotspots that circulate
    - Public area furniture
    - Museum
- Request made to Foundation
  - Support of:
    - Overdrive/libby
    - Illumination mobile exhibits
    - Museum furniture
    - Public area furniture

## **Risk Assessment**

- The City recently contracted for a risk assessment report regarding potential OSHA violations. The library was alerted to possible violations that include:
  - Storage violations
    - Clearing aisles in storage closets, hanging our ladders, bolting shelving units to floor/wall, for example.
  - We are working on a plan and the action items to get the potential violations resolved.

## **Community Town Hall with the Mayor**

- Tuesday, September 9 at 5:30 p.m. in the Library Meeting Room
- Will take place after the Friends of the Library Board meeting from 5-5:30pm
- Will rely on the Friends, Foundation and the advocacy committee to share about the opportunity.
- The Mayor will meet with and answer questions from community members who are interested in or concerned by the recommendations of the Task Force and the potential effects to the library.

## **Programming**

- Pop-ups at:
  - Guy Lee Park on 7/1
  - Thurston Park on 7/29
  - Drifters Game on 8/1
  - Upcoming: Springfield Police Department National Night Out event 8/5
  - Upcoming: Homes for Good Community Night Out on 8/7
  - Upcoming: ARC Outreach Responders and Resources on 8/15
- Hosted a circus show, Coventry & Kaluza, on a Wednesday evening to provide an after-work program. Nice attendance.
- Participated at Noche Cultural
- Participated at Last Fridays at Bob Keefer Center
- Participated at Migrant Education Family Summer Mercado event
- Staff presence at the SUB wellness fair
- Partnered with Springfield Public Schools to provide books for their seven summer/SPARK locations. Sharing curriculum-tailored materials from the library collection for classroom use this summer.
- Plaza programs continue to engage and delight all ages. Performances on 7/9, 7/16, 7/23 and 7/30, extended to afternoon school sessions as well.
- Upcoming events in addition to regular programming:
  - New museum exhibit opens Aug. 8, goes through Dec, 27 – posSUBilities – exploring the history of Springfield Utility Board over the last 75 year.

- Museum of Natural & Cultural History event on 8/20
- Springfilm, 8/20 at the Wildish Theater (end of the season, moving to a different model in the fall due to staffing and funding)
- Springfield Block Party, 9/5
- Hispanic Heritage Celebration, 9/5