

# ANTIQUÉ & SECONDHAND DEALERS APPLICATION

225 FIFTH STREET • SPRINGFIELD, OR 97477 • PH: 541-726-3753 • FAX: 541-726-3689



APPLICATION FEE: \$222.53 per Fiscal Year (Includes a 7.5% administrative fee)  
All fees are non-refundable

## BUSINESS INFORMATION

Business Name:		DBA:		
Business Address:		City:	State:	Zip:
Business Mailing Address: <input type="checkbox"/> Same as above		City:	State:	Zip:
Days and Hours of Operation:				
Business Phone:		Federal ID #:	State of Oregon Registry #:	
Contact Name:		Phone Number:	Email Address:	
Describe the Nature of the Business:				
Describe what you will be selling, buying, consigning and trading:				

## BUSINESS OWNER AND CONTACT INFORMATION

Applicant's Name:		Phone Number:		
Address: (No PO Box)		City:	State:	Zip:
Mailing Address: <input type="checkbox"/> Same as above		City:	State:	Zip:
Email Address:		Driver's License:	Date of Birth:	

## PROPERTY INFORMATION

Do you own or lease the property? Own <input type="checkbox"/> Lease <input type="checkbox"/>				
<b>Property Owner or Management</b>				
Name:		Phone Number:		
Address:		City:	State:	Zip:

## SIGNATURE

Please note that we require a minimum of two (2) weeks to process the application. Incomplete or missing information will delay the review process.

**The information provided on this form is true and complete to the best of my knowledge**

Applicant's Name: (Please Print)		Date:
Applicant's Signature:		Phone Number:

Expedited Fee – Additional 50% of Application Fee  Yes      Applicant's Initials \_\_\_\_\_

**Expedited Fee is not a guarantee of approval; specific conditions may apply.**

**Payment must be submitted with application. Make checks payable to: City of Springfield**

The Business License year is July 1<sup>st</sup> through June 30<sup>th</sup> of each year (Fiscal Year). Applications made during the business year are not pro-rated and are subject to the entire fee. All Business Licenses are subject to a 7.5% administrative fee. All fees are non-refundable and no license is transferable.