

Museum Committee Meeting Minutes 03/18/2025

Location: City Hall Conference Room 3

Present: Chair Megan England, Vice Chair Patty Sage, Jenna Fribley, Tara Puyat, Maddi McGraw (Curator)

Absent: Mahala Ruddell, Jennifer Eisele, Steve Moe (council liaison)

Meeting called to order at 5:37 pm.

Business from the Audience: none

Approval of agenda and minutes: Agenda and minutes from the February 18, 2024 meeting approved.

Curator Report: Maddi provided a written report.

Community Engagement & Outreach Specialist Report: None.

Atlas Subcommittee Report: Spot editing continues on the final draft, reached out to Dr. David Lewis for his comments on the draft as well as to invite him to collaborate on research.

Historic Commission/Museum Committee Awards Subcommittee Report: None.

Haunted Museum Subcommittee Report: None.

Newsletter Subcommittee Report: None.

Reports from Museum/Library Liaisons: None.

Unfinished Business:

- A. Continue Discussing Strategic Plan Review:** The Committee requested that the Strategic Plan be brought back to the agenda after it is reviewed by Library/Museum staff in May 2025.

New Business:

- A. Upcoming Recruitment:** Maddi stated that as the Committee was down three members, she had requested that recruitment be opened up, and that it was likely that it would open in August according to the City Manager's office. Brainstorming and discussion were had by the group on ways to invite new members into the group, including sharing directed invitations to community members and highlighting the Committee during an upcoming Second Friday Art Walk.

Info Sharing:

Megan requested that the welcome packet be added onto New Business for the next agenda for approval. Patty shared that she had spoken to Friends of the Springfield Public Library and Museum Treasurer Karen Salman, and that there was likely potential for the Friends to install a gift shop card reader in the Museum. She requested that this item also be added to New Business on the next agenda. She also said that she would look at the current front desk visitor stats page and think of any stats that might be added for tracking.

Meeting adjourned at 6:18 pm.