



Executive Session Certificate of Representation

Pursuant to the City of Springfield's Media Policy, those claiming to be representatives of the news media are requested to complete this form. Please provide the requested information below, complete and sign the certification section, and submit the completed form to Allyson Pulido, City Recorder in advance by: (1) personal delivery to City Manager's Office; (2) sending the completed form via e-mail to publicrecords@springfield-or.gov; or (3) mailing a completed copy to Springfield City Hall located at 225 Fifth Street, Springfield, OR 97477.

YOUR NAME

NAME OF THE NEWS MEDIA ORGANIZATION REPRESENTED

NOTE: If the City is unable to verify this information prior to the start of an executive session, your attendance at the executive session may be denied or the executive session may be postponed.

CERTIFICATION OF REPRESENTATION:

I, _____ certify the following to be true and accurate:

I represent the following:

- A daily newspaper, non-daily, or small-market newspaper/publication, or publication that is released as a digital or multiplatform product.
- A newspaper or publication that the city uses for publication of public notices and meets the requirements of ORS 193.020.
- A news media organization that is organized and operated to regularly and continuously publish, broadcast, transmit via the internet or otherwise disseminate news to the public, and that regularly reports on activities of the city or matters of the nature under consideration by the city council.

The news media organization that I represent is committed to complying with the requirement that confidential executive session information be undisclosed.

I have provided the following credentials sufficient to allow the city to determine that I am a representative of the above identified news media organization (select all that apply):

- A press badge or identification issued by the news media organization, plus proof of my identity;
- A copy of a recently published news article showing my name as a member of the news gathering staff of the news media organization, plus proof of my identity;
- A letter on letterhead from an editor of the news media organization that states that I am covering the meeting for the news media organization, plus proof of my identity; or
- The following evidence sufficient to show that I am a representative of the above identified news media organization: As a representative of the news media, I agree to comply with

SIGNATURE

DATE