

SPRINGFIELD PUBLIC LIBRARY
LIBRARY ADVISORY BOARD

Minutes

Dec 3, 2024

5:30 – 7:00 PM

Minute taker Roy

Present: Myra, Ofelia, Rebekah, Roy, Violet, Emily,

Absent: Angela, Curtis, Heather, Robyn, Sean

- Call to Order /Changes in the Agenda Time: 5:35 PM
- November 4th minutes approved, Violet moved, Myra seconded
- There was no business from the Audience

- Communications – Emily shared board member’s messages regarding attendance
- Library Director Report (sent ahead)
 - Emily discussed upcoming changes to Library hours and information from the Oregon Library Stats report on benefits as a percentage of salaries. Springfield is in the middle of like sized districts.
- Unfinished Business:
 - Minute takers for next few months
 - January – Ofelia
 - February – Robyn
 - March - Curtis
 - “Book Share” program update - Rebekah reported she is in contact with the Boy Scouts and an exchange of books is planned for the weekend of December 7, 2024. There will be volunteer opportunities to assist in the spring 2025 changeover.
 - Joint newsletter update – Violet reported the December newsletter was out and things are going well. Nice work by Violet and the newsletter committee
 - Foundation Liaison update – Books and Brew is scheduled for February 15, 2025 and the Foundation is soliciting for year-end gifts.
 - Oregon Stats Report follow-up was part of the discussion of Library Director’s report.
- New Business:
 - Electing chair and vice chair for 2025. Emily will confer with Robyn about serving as the 2025 chair. Nominations and the election of a vice chair is scheduled for the January 2025 meeting.
 - Setting the calendar dates for 2025. A decision was made to not schedule a meeting in September 2025. All other meetings will be on the first Tuesday of the month as planned, There was no meeting scheduled in September 2024.
 - Joint logo questionnaire
 - Joint meeting update – It was a good meeting and a chance to learn what the other Library and Museum groups are involved in
 - Library Hours update Emily shared the changes that will be effective January 6, 2025.

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- Announcements
 - Books & Brew 2025, Feb 15
 - Tavis Lloyd, Library Tech Specialist coming to Jan meeting
- Action items
 - Emily will send a message to LAB members to determine interest in the 2025 vice chair position and contact Robyn to confirm her interest in becoming the 2025 Chair.
 - Emily will send LAB members links to the joint logo questionnaire and the Oregon Public Library Statistics page.
 - Rebekah will talk with the Scout liaison about what is working and improvements for the: book share” program.
- There being no further business the meeting was adjourned at 6:11 PM.