

Museum Committee Meeting Minutes 01/21/2025

Location: City Hall Conference Room 3

Present: Chair Megan England, Vice Chair Patty Sage, Jenna Fribley, Tara Puyat, Mahala Ruddell, David Schmunk, Jennifer Eisele, Maddi McGraw (Curator), Steve Moe (council liaison), Sara Truys-Reed (Collections Tech)

Absent:

Meeting called to order at 5:32 pm.

Business from the Audience: Six students from the University of Oregon journalism program joined the meeting as an assignment. They asked each Committee member and staff their names and roles, as well as some questions about the role of the Committee and the current events at the Museum.

Approval of agenda and minutes: Agenda and minutes from the November 26, 2024 meeting approved.

Curator Report: Maddi provided a written report. Sara also provided a report on the Museum's progress with Catalogt.

Community Engagement & Outreach Specialist Report: None.

Atlas Subcommittee Report: Spot editing continues on the final draft.

Historic Commission/Museum Committee Awards Subcommittee Report: None.

Haunted Museum Subcommittee Report: None.

Newsletter Subcommittee Report: None.

Reports from Museum/Library Liaisons: None.

Unfinished Business:

- A. SHM Work Plan Review and Approval:** After reading through the Work Plan draft, it was approved by the Committee with some small typo edits to be done by Maddi.
- B. SHM Docent Training Manual:** After general discussion and reading through the manual draft, it was approved by the Committee with some small edits to be done by Maddi.

New Business: None

Info Sharing:

Maddi invited the group to attend the February 7 History Night at the Wildish Theater. The students thanked the Committee for their time, and the Committee thanked the students for being in attendance.

Meeting adjourned at 6:44 pm.