



Date: 11/22/2024

To: Prospective Proposers

From: Mariah Kimpton, Contract Analyst

Subject: Key #22351- Walking-Biking Newtok Improvements

Q & A #1 (Q1)

Questions 1-4 are in reference to sections 1.3 and 3.2:

Q1: Can the City please clarify how far back we must list any past or pending litigation? Is 5-years acceptable?

Response: 5-years is acceptable.

Q2: Page 5, under section 1.2 PROJECT BACKGROUND/SCOPE INFORMATION & LOCATION, states: *“The scheduled bid-let date for the associated construction contract: April 2025”*. However, page 6, under section 1.4 PERIOD OF PERFORMANCE, states: *“The schedule for performance of Services needed under the prospective Contract is approximately March 2025 to December 2027 for Phases I and II. Completion of Phase III, if applicable, is approximately December 2027.”*

Response The Consultant is expected to be involved with Phases I and II.

Therefore, the performance period for the consultant is from March 2025 through December 2027.

Phase II—“Construction” will begin when the design is complete, and we anticipate the Construction phase to be completed by December 2027.

Q3: Can you please clarify the anticipated bid-let and contract completion dates for Phases I, II, and III?

Response: Phase III does not apply to this project.

Phase I: Contract Dates for Consultant:
March 2025 to December 2027.

Phase II: Construction- when Design is completed- through December 2027.

Q4: Regarding the Sample Work Product evaluation criteria, is the City looking for final work products to be in addition to addressing the bulleted criteria? Should the information that addresses the bulleted criteria be included as a separate attachment or within the proposal document?

Response: Each bulleted criterion should be addressed within the proposal body, and the final plan set should be submitted as an additional attachment

Q5: Do you want the temporary RRFBs out there replaced with permanent RRFB’s, or are our new temporary RRFB’s going there?

Response: The 2 Temporary RRFB’s are in addition to any temporary RRFB’s in the field currently

Q6: Regarding the Clarification Log, can you please clarify the second question? Item #8 doesn't seem to be in this RFP.

Response: *The previous Q2 question has been removed. It was a response to another project.*

Q7: The RFP mentions in section (2.4.1) "Proposals and all required submittal items can be submitted electronically through email to aclinton@springfield-or.gov, mailed or dropped off at Springfield City Hall" while subsection (2.4.6) mentions that a hard copy and an electronic copy are required "Provide 1 (one) hard copy of Proposal and all required submittal items and 1 (one) electronic copy on a USB flash drive enclosed in a sealed envelope or package". Is electronic submittal acceptable without hard copies?

Response: An electronic copy alone is not acceptable. We require a hard copy along with a USB to be mailed or dropped off to our office.