

Museum Committee Meeting Minutes 09/17/2024

Location: City Hall Conference Room 3

Present: Maddi McGraw (Curator), Chair Megan England, Stacy Roth, Mahala Ruddell, David Schmunk, Tara Puyat, Jennifer Eisele, Jenna Fribley

Absent: Vice Chair Patty Sage, Jennifer Eisele, Jenna Fribley Steve Moe (council liaison)

Meeting called to order at 5:39 pm.

Business from the Audience: none.

Approval of agenda and minutes: Agenda and minutes from the July 16, 2024 meeting approved.

Curator Report: Maddi provided a written report.

Community Engagement & Outreach Specialist Report: None.

Atlas Subcommittee Report: Jenna and Megan stated that the atlas was nearly complete, and the goal was to have a completed manuscript soon.

Historic Commission/Museum Committee Awards Subcommittee Report: Stacy reported the winner of each category would be announced at the October 7, 2024 City Council meeting, and celebrated during the Second Friday Art Walk at the Museum on October 11, 2024.

Haunted Museum Subcommittee Report: Maddi stated that planning was going smoothly, and that more volunteers were needed.

Newsletter Subcommittee Report: Mahala stated that the next issue would be highlighting Fright! At the Museum.

Reports from Museum/Library Liaisons: none.

Unfinished Business:

A. SHM Work Plan Updates: After general discussion, it was decided that at each meeting for the rest of the year, the group would look over each section of the work plan and choose points as items to emphasize over the next year. After reading through the "Collections Goal" section, these points were highlights: advocating for enough space for storage, work, and conservation spaces; updating accession files for each artifact; and documenting the collection for added accessibility. This item would be kept on Unfinished Business for the October 15, 2024 meeting.

New Business:

A. Assess SHM Docent Training Manual: It was decided to add this item to Unfinished Business for the October 15, 2024 meeting.

Info Sharing: Megan wondered if there would be another joint meeting of the Museum/Library support groups soon, and Maddi stated that she would ask Emily about it.

Meeting adjourned at 6:43 pm.