
	<b>SPRINGFIELD POLICE DEPARTMENT</b> <b>POLICY MANUAL</b>	<b>POLICY</b> <b>#42.7.1</b>
EFFECTIVE DATE 2/12/24	 Andrew Shearer, Chief of Police	

## Operations Planning

### 42.7.1.1 PURPOSE AND SCOPE

This policy provides guidelines for planning and execution of high-risk operations.

### 42.7.1.2 DEFINITIONS

*High-risk operations:* Operations, including, but not limited to, Probable Cause arrests, service of search and arrest warrants and other operations that present a higher risk than commonly faced by officers on a daily basis including fortified locations, potentially armed subjects, reasonable risk of violence or confrontation with multiple persons, or reason to believe that persons anticipate the operation.

### 42.7.1.3 POLICY

It is the policy of the Springfield Police Department to properly plan and carry out well coordinated high-risk operations in order to enhance the safety of members and the public. Members assigned as operational leads for any pre-planned operation that qualifies as a high-risk operation shall complete a risk assessment form.

### 42.7.1.4 RISK ASSESSMENT FORM PREPARATION

- a) The Planned Operation Risk Assessment Form (Attachment A: <V:\Forms\SPD Risk Assessment Matrix 021324 Final.docx>) will be used to assess the risk for any pre-planned high-risk or tactical operation and is not intended to be utilized during rapidly unfolding events.
- b) Planned Operation Risk Assessments will be completed for
  1. any search warrant of a residence or building where persons are believed to be present, regardless of the crime or classification;
  2. any operation to arrest a person for a person-crime felony, or any other crime where the suspect has a history of violence or has made credible threats of violence against police;
  3. any operation to arrest a person that is potentially exposed to a substantial term of incarceration due to the crime being investigated;
  4. any operation where information exists indicating the suspect is armed and/or has a history of violence; and

## Operations Planning

---

5. any pre-planned operation where increased risk to the community, officers or the suspect exists (e.g., the observation and conduct of a buy/bust or buy/wait of narcotics or firearms where the suspect(s) are known to be violent).
- c) The lead investigator's supervisor is responsible for ensuring the risk assessment is completed thoroughly and accurately. The risk assessment is based on articulable facts and circumstances stated in the affidavit for the warrant, criminal history of suspects and target location, details learned during information gathering on the location and any information gathered during the investigation.

### **42.7.1.5 RISK ASSESSMENT REVIEW**

If the point total indicates mandatory or optional consultation with Special Weapons And Tactics (SWAT), the assessment will be forwarded to the SWAT Sergeant/ Commander for review. A consultation with the SWAT Sergeant/Commander will occur with the investigator and his/her supervisor. The SWAT Sergeant/Commander will determine if SWAT will be used for the mission and in what capacity. SWAT may provide guidance on tactics used, provide unit assistance, a limited deployment or a full activation.

### **42.7.1.6 OPERATIONS PLAN**

The Detective Sergeant or SWAT Sergeant should ensure that a written operations plan is developed for all high-risk operations. Plans should also be considered for other operations that would benefit from having a formal plan. Members should use the SPD Operations Plan format (Attachment B: <V:\Forms\SPD OPS Plan 0224 Final.doc>).

### **42.7.1.7 OPERATIONS PLAN RETENTION**

To maintain the integrity of intelligence information and law enforcement tactics, operations plans will be stored separately from reports and retained in accordance with the established records retention schedule.