

SPRINGFIELD PUBLIC LIBRARY

LIBRARY ADVISORY BOARD MEETING MINUTES

June 4, 2024

Minute Taker - Curtis Wyant

- Attending: Robyn Loudon, Myra Breen, Roy Burling, Heather Millehrer-Huerta, Angela Stout, Violet Olszyk, Curtis Wyant, Ofelia Guzman, Emily David, Sean VanGordon
- Call to Order / Changes in the Agenda; meeting called to order at 5:31pm
- Approval of May 7 minutes: Roy, Violet 2nd
- Business from the Audience: none
- Communications: Rebekah Weed (Board chair) cannot attend today's meeting
- Library Director Report (sent ahead)
 - Any additions
 - Any discussion
 - Remodel: shelving will be shifted 6/5
 - Trying to get kids and teen area done by the end of the school year.
 - New kids and tweens desk has arrived.
 - Additional shelving capacity will be added resulting in less weeding.
 - Most of the work should be done in the kids and tweens area by next Friday.
 - Meeting room framing has been installed, should be finished by 6/15.
 - Library staff re-evaluating how to manage meeting rooms. Also soliciting name ideas for the new rooms.
 - Possible idea to get name ideas from the public and hold a vote for the most popular names?
 - Contractors are donating \$10k worth of painting since it wasn't in the original contract.
 - The library will likely close for 2+ weeks in August for additional renovation work, exact timeline to be determined.
 - Library fundraiser 6/13 at Jersey Mike's
- Unfinished Business:
 - Minute takers for next few months
 - July - Angela
 - August - Heather
 - October - Robyn
 - "Book Share" program update
 - Book shifting plan with Boy Scouts assistance: Heather
 - One set of bins went missing.

- Overall, some communication needs to keep this service running smoothly.
 - Potential joint project for the library support groups.
 - Happy Memory Post Cards – we now have 34 postcards submitted, the cards and request to fill them out is still up
 - Would the Board like to create a display – continued discussion
 - Emily: display as part of the library renovation celebration.
- New Business:
 - Funding requests for FY25
 - Emily: annual funding requests for Friends of the Library and the Foundation.
 - Library Foundation is starting to fund the Overdrive (ebooks/e-audiobooks) subscription for the library.
 - SPL purchases additional titles via the Advantage program inside LCOL (Lane Council of Libraries).
 - SPL is also starting a magazine subscription service via Overdrive.
 - SpringFilm support (film series at the Wildish Theatre).
 - New logo for the library and the museum.
 - Friends fund database subscriptions, on-call staffing, teen programming
 - Emily asking for the Friends to donate to the endowment.
 - Summer programming
 - Summer reading kick off is Tuesday 6/18
 - Events are generally Wednesdays at 10:30am
 - Soliciting LAB member volunteers to table for these events: Heather, Robyn, Violet, and Ofelia have availability.
 - Two events on 6/21: laser tag for teens and solstice cemetery tour
 - Springfield Museum is reopening in July.
- Announcements
 - Joint Newsletter group meeting again on June 20
 - Meeting date might need to be rescheduled.
 - Emily will be sending a Doodle poll for a joint meeting of the support groups.
- Action items
 - Emily will send a Doodle poll for the library celebration group to meet.
 - Emily will also send a Doodle poll for the joint meeting of support groups.
- Meeting adjourned at 6:44pm.

Tabled:

- LAB annual report to City Council (placeholder) postponed – no new date yet
- Next meeting: July 9, 2024