



## MONTHLY MEETING MINUTES

Springfield City Hall. 225 5<sup>th</sup> St., Springfield, OR 97477

May 14, 2024

5:30 p.m.

A regular meeting of the Springfield Arts Commission was held on May 14th, 2024. A quorum being present, the meeting was called to order at 5:36 p.m.

Present: Meredith Branch, David Grimes, Adam Gutierrez, Thi Nguyen, Keith Bennet, Suzanne Vinson  
Staff Liaison: Mindy Linder

Guests: Don Hudgins and Mariam Jordan, Bothe from the Emerald Arts Center

5:35 P.M.	MINUTES REVIEW	MEREDITH BRANCH
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1. April minutes passed.
2. January and February minutes discrepancies resolved, both sets of minutes passed.

5:40 P.M.	LIAISON REPORT	MINDY LINDER
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1. Chris Rohaley has officially submitted his resignation from the commission. Mindy will ensure the City Manager's Office will be made aware of the new vacancy.
2. Meredith will suggest to Carolyn that she submit a resignation, and reapply at a better time. The resignation must officially be submitted to the Commission Chair (Meredith). Otherwise, the Commission Chair has the ability to recommend removal from the commission by the City Council.
3. Suzanne asks if Beth Blackwell can expedite the vacancy opening - this question not yet answered.

5:50 P.M.	EMERALD ART CENTER (EAC)	ADAM GUTIERREZ
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1. Don Hudgins and Mariam Jordan explain the tiers of their updated sponsorship program. Don recommends the Project Sponsorship or the Season Sponsorship.
2. EAC states that with both aforementioned sponsorships, the EAC can post SAC fliers along with their own materials. Discussion about various ways to collaborate on distribution occurs. EAC currently uses Cascade Services for flier distribution, and they also have a volunteer/member roster that can assist as well.
3. Don and Mariam give the SAC a couple stickers to display on City Hall doors to designate that we are a part of the EAC second Friday Art Walk.

6:08 P.M.	BUDGET	MINDY LINDER
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1. \$300 for signs not yet deducted from the budget.
2. \$440 from Marketing discussed, Meredith suggests paying this money to EAC for services rendered (SECRETARY NOTE: Need confirmation of decision on this).
3. \$500 from Miscellaneous agreed to be distributed as \$100 to help pay expenses for the May 17 Guy Lee PTO AANHPI event, and \$400 to be included in Heritage Arts Grant distributions. This motion passes.



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6:19 P.M.

EMERALD ART CENTER VOTE

MEREDITH BRANCH

1. Motion to enroll on the Emerald Art Center Project Sponsorship, at \$500 per year, passes.

6:20 P.M.

HERITAGE ARTS GRANT

DAVID GRIMES

1. Heritage Arts Grant distributions agreed upon and passed by the commission. David will contact the grant recipients as well as those not receiving awards this cycle. Award recipients are the following:

Comunidad y Herencia Cultural - \$1500

Guy Lee PTO AAHNPI - \$1500

Emerald Art Center Summer Arts Program - \$500

Pixie Panic Nerd Pride - \$500

Eugene Springfield Youth Orchestras - \$500

Nicole Medema - \$400

Erika Lincango - \$400

6:57 P.M.

OTHER ACTIVITIES / EVENTS

ADAM GUTIERREZ

1. Guy Lee PTO's Asian American Native Hawaiian Pacific Islander event is on May 17. SAC will have a table at the event, constructing a dragon tail for for a large dragon puppet. Commissioners are encouraged to attend for setup 1-5pm and participate in the event from 5-8pm, at Guy Lee Elementary School.
2. SACA, the Springfield Arts and Culture Awards, occurred for the second time in April. SAC is encouraged to have stronger participation next year.

The meeting was adjourned at 7:00 p.m.

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David Grimes, Secretary