

Museum Committee Meeting Minutes 04/16/2024

Location: City Hall Conference Room 3

Present: Maddi McGraw (Curator), Steve Moe (council liaison), Emily David (Library/Museum Director) Chair Megan England, Vice Chair Patty Sage, Stacy Roth, Jenna Fribley, Mahala Ruddell, Tara Puyat, Jennifer Eisele, guest Sabrina White

Absent: David Schmunk

Meeting called to order at 5:34 pm.

Business from the Audience: none.

Approval of agenda and minutes: Agenda and minutes from the March 19, 2024 meeting approved.

Curator Report: Maddi provided a written report.

Community Engagement & Outreach Specialist Report: none. Maddi stated that she would ask Mindy if she could attend a future meeting and give an update.

Atlas Subcommittee Report: Jenna and Megan stated that the atlas was nearly complete, and the goal was to have a completed manuscript soon.

Historic Commission/Museum Committee Awards Subcommittee Report: Jenna requested that Stacy take the lead on planning this year's awards, and Stacy accepted.

Haunted Museum Subcommittee Report: none.

Welcome Packet Subcommittee Report: none.

Reports from Museum/Library Liaisons: none.

Unfinished Business: none.

New Business:

A. Introduction to Sara Truys Reed, Collections Tech: After introductions, Sara shared her progress on the photo collection since she started in February 2024. She shared that the project goals were to improve collection care, improve accessibility, and implement best practices for digitizing. She also shared that as of today, 5,800 images have been scanned, and she is looking forward to start on the images from the recently donated Chamber of Commerce collection.

B. Volunteers Needed to Help Plan Solstice Cemetery Tour: Maddi shared that the Summer Solstice Cemetery Tour would be held again this year at Laurel Grove Cemetery on June 21,

2024, and that help is needed in planning content for the tour (event details, who to highlight, etc.) Steve Moe shared that he would like to be involved, and that he would like to see an element of “historical reenactment” added to the event with costumes.

C. Introduction to SHM Work Plan Updates: Maddi stated that she added this item as an ongoing item for the May agenda, and for members to look over the existing work plan and to think about items that have been completed, items that have ceased to be priorities, and items that should be emphasized as important projects for the upcoming fiscal year. Maddi stated that she would add this to Unfinished Business for the May agenda.

D. Info Sharing: Maddi reminded the Committee that there would be a volunteer work party at Laurel Grove Cemetery from 9am to noon on April 20, 2024. Patty shared that the Washburne Neighborhood holds a weekly plant and produce swap on Saturdays from 10:30 to noon at the corner of 4th and F Streets.

Meeting adjourned at 6:24 pm.