

NOTICE OF BUDGET COMMITTEE MEETING

Public meetings of the Budget Committee of the City of Springfield, Lane County, State of Oregon, to discuss the budget for fiscal year July 1, 2024 to June 30, 2025 will be held both in-person at the Springfield City Hall in the Library Meeting Room, and remotely via Zoom Webinar. The purpose of the meetings is to receive the budget message and to receive comment from the public on the budget.

The meeting dates and agenda topics are as follows:

- Monday, May 13, 2024 beginning at 5:30 p.m.: Election of Officers, Welcome from City Manager, Presentation of Proposed Budget, Business from the Audience.
- Tuesday, May 14, 2024 beginning at 5:30 p.m.: Business from the Audience, Budget Committee Deliberation.
- Wednesday, May 15, 2024 beginning at 5:30 p.m.: Business from the Audience, Budget Committee Deliberation.

More information about these meetings may be found on the City's website at: <http://www.springfield-or.gov/city/finance/budget-committee-meetings-agendas/>

MEETING ACCESS

The meetings will be accessible via the access information contained below. This information is also available on the City's website.

Virtual Attendance

Registration Required:

Attend from your computer, tablet or smartphone:

Zoom

Meeting ID: 893 8926 9299

https://us06web.zoom.us/webinar/register/WN_RcBXWE3lTqKeeT7wivIzqg

To dial in using your phone in Listen Only Mode:

Dial 1 (971) 247-1195

Toll Free 1 (877) 853-5247

Oregon Relay/TTY: 711 or 800-735-1232

Attend in-person:

The doors at the South Entrance to City Hall (225 5th Street, Springfield, OR, 97477) will be open at 5:15 p.m. to allow people to attend the meeting in person in the Library Meeting Room. The meeting location is wheelchair accessible. For the hearing-impaired, an interpreter can be provided with 48 hours' notice prior to the meeting. A "Personal PA Receiver" for the hearing impaired is available, as well as an Induction Loop for the benefit of hearing aid users. To arrange for these services, call 541.726.3700.

HOW TO ACCESS THE PROPOSED BUDGET

A copy of the budget document may be inspected online at <https://www.springfield-or.gov/city/finance/budget-committee-meetings-agendas/> or obtained by mail on or after April 29, 2024, via email request to Budget@springfield-or.gov or phone request via phone message to 541-736-1032, Oregon Relay/TTY: 711 or 800-735-1232.

To request a reasonable accommodation at this meeting, please contact Jessica Mumme, Budget Officer, at Budget@springfield-or.gov or 541-736-1032, Relay: 711, at least 3 business days before the meeting.

METHODS FOR PUBLIC COMMENT

Citizen comments are normally scheduled under the agenda item "Business from the Audience" and are limited to three (3) minutes each. Multiple options will be provided for the public to ask questions and comment on the budget. Below are the methods which will be provided.

1.) Using Zoom Webinar participation functionality

Zoom Webinar software provides functionality for the organizer to allow attendees to speak during the meeting, provided the attendee is utilizing a computer or tablet with a microphone. During Business from the Audience, the meeting organizer will look for attendees to 'raise their hand' and will then unmute the attendees' microphone, allowing them to provide comment or ask a question.

2.) Written email comment in advance of the meeting

Written comment may be received via email sent to Budget@Springfield-or.gov through 3:00 p.m. the day of the Budget Committee meeting. Written comment will be read by staff during the business from the audience section of the Budget Committee meeting and will be given a three-minute time limit per submission. Responses must list the name and Ward of the individual providing the comment.

3.) Written comment provided by regular mail

Members of the public may send written comment by postal mail to: Finance Department, Attn: Jessica Mumme, Budget Officer, City of Springfield, 225 Fifth Street, Springfield, Oregon 97477. Written comment will be read by staff during the business from the audience section of the Budget Committee meeting and will be given a three-minute time limit per submission. Responses must list the name and Ward of the individual providing the comment. In order for comment to be submitted items must be received no later than May 15, 2024, at 3:00 p.m.

4.) Attend and provide comment in person at City Hall

These are public meetings where deliberation of the Budget Committee will take place and public comment will be heard. Any person may ask questions about and comment on the budget document at these times.

Nathan Bell
Finance Director