

**SPRINGFIELD PUBLIC LIBRARY
LIBRARY ADVISORY BOARD**

AGENDA

February 6, 2023

5:30 – 7:00 PM virtual (link below) or Conf Rm 3

Minute taker Robyn

- Call to Order /Changes in the Agenda
- Approval of Jan 2 minutes
- Business from the Audience
- Communications
- Welcome to new members.
- Library Director Report (sent ahead)
 - Any additions
 - Any discussion
- Unfinished Business:
 - Minute takers for next few months
 - February – Robyn
 - March – Rebekah
 - “Book Share” program update
 - Sub-committee meeting still need to schedule
 - Board display update
 - LAB annual report to City Council (place holder)
 - postponed – no new date yet
- Passport program update
 - The Intergovernmental agreement is awaiting signature and approval by City leadership
- New Business:
 - Report out on joint library/museum support group meeting
 - Joint newsletter representative from LAB
 - LAB recruitment closes Feb 26. Diversifying board is one of our goals
 - Collection Development Policy update review
 - Library staffing
 - Possible position update
 - Oncall
 - Public Library Standards: update and review – a plan proposal
- Announcements
 - Reminder to send Emily your bios
 - WLA's Neurodivergence & Libraries Summit - Heather
- Action items

Next meeting, March 5, 2023

Tabled – Heather and Emily have discussed a plan for addressing these items – more in Feb

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- Happy Memory Post Cards – should we include these in the plaza display?
 - Emily can try to get a SM post up with some of the postcards – **this has not been done yet**
 - Will work on getting a couple of posters – **still needs to be done**
 - We could include the post cards as a part of Board display and a place for people to hang theirs in the library

Zoom Invite:

Topic: Library Advisory Board (LAB) monthly meeting

Join Zoom Meeting

<https://us06web.zoom.us/j/81340576757>

Meeting ID: 813 4057 6757

One tap mobile

+19712471195,,81340576757# US (Portland)

+12063379723,,81340576757# US (Seattle)

Business from the Audience Guidelines

- Members of the public can speak at the meeting during Business from the Audience and have 3 minutes to address the Board
- All questions and discussions by members of the audience shall be directed to the presiding officer.
- Directed discussion between members of the audience and library board members or city employees shall be permitted only at the discretion of the presiding officer.
- Any of the following shall be sufficient cause for the presiding officer to remove any person from a Library Board meeting, for the duration of the meeting:
 - The use of unreasonably loud, disruptive, or profane language.
 - The making of loud or disruptive noise.
 - The engaging in violent or distracting action.
 - Any conduct which obstructs the work or the conducting of business of the Library Advisory Board.
- Before any person is removed from the meeting for conduct described above, that person shall be given a warning by the presiding officer to cease that conduct.