

Museum Committee Meeting Minutes 11/21/23

Location: City Hall Conference Room 3

Present: Maddi McGraw (Curator), Steve Moe (council liaison), Chair Stacy Roth, Vice Chair Megan England, Adam Howard, Tara Puyat, Jenna Fribley, David Schmunk

Absent: Mindy Linder (Community/Outreach), Emily David (Library and Museum Director), Zak Gosa-Lewis, Patty Sage, Mahala Ruddell

Meeting called to order at 5:32 pm.

Business from the Audience: none.

Approval of agenda and minutes: Agenda and minutes from the September 19,2023 meeting (with edits from the group) approved.

Curator Report: Maddi provided a written report.

Community Engagement & Outreach Specialist Report: none.

Atlas Subcommittee Report: Jenna, Megan, and Maddi stated that the atlas was nearly complete, but that there was still work to do before turning in the final manuscript to Luminare.

Historic Commission/Museum Committee Awards Subcommittee Report: none.

Haunted Museum Subcommittee Report: Maddi included the final visitor and financial tallies in her report. Net revenues were \$6,391.51 and visitor total was 1,424 (Maddi added the caveat that the number was probably higher in reality, but that it was hard to track children under 5 because they were free admission).

Welcome Packet Subcommittee Report: This item was discussed during New Business.

Reports from Museum/Library Liaisons: none.

Unfinished Business: none.

New Business:

A. Welcome Materials and Member Bios: Megan shared a draft welcome packet that she had created. After general discussion, Maddi stated that she would take the document and upload it to a Google Doc for the group to contribute to. She stated that she would also make a folder and would add Museum documents that the group wanted to have included in the final packet.

B. Joint Support Groups Meeting in December: Maddi stated that there was interest from the Library Advisory Board in convening a meeting of all support groups of the Library and Museum,

including the Library and Museum Foundation, the Friends of the Library and Museum, and the Museum Committee. After general discussion, the group decided that they would like to be at this meeting, and Maddi stated that she would ask Emily to include Committee members in scheduling discussions.

C. Info Sharing: David stated that he appreciated all of the hard work and dedication that Councilor Moe puts into his role as well as his knowledge of local history.

Meeting adjourned at 6:55 pm.