

PROJECT BUDGET

Provide a budget specific to your community arts project. Use the description section to describe each line item in more detail. Or you may attach a detailed project budget in place of this worksheet. *Please note:*

- Total revenue must equal total expenses in both the cash and in-kind categories.
- A Heritage Arts Grant award cannot represent more than 50% of the budget.

PROJECT REVENUE	Description	Cash	In-Kind	Projected / Confirmed
Ticket Sales:				
Class/Workshop Fees:				
Merchandising/Sales:				
Government:				
Foundation:				
Business/Corporate:				
Applicant Cash:				
Individuals:				
Fundraisers:				
Other:				
Request: <i>Heritage Arts Grant</i>	Maximum request is \$1,500			
TOTAL REVENUE	<i>Please total your in-kind and cash revenue here →</i>			



Springfield City Hall
225 5th St., Springfield, OR 97477

PROJECT EXPENSES	Description	Cash	In-Kind
Artist Fees:			
Production Fees:			
Supplies/Materials:			
Lodging/Transport:			
Personnel:			
Professional Services:			
Equipment Rental:			
Space Rental:			
Marketing/Printing/ Postage/etc.:			
Admin/Overhead:			
Other (Specify):			
TOTAL PROJECT EXPENSES	<i>Please total your in-kind and cash expenses here →</i>		