



City of Springfield
Springfield Arts Commission

MEETING AGENDA

Date: Tuesday, January 9th, 2024

Time: 5:30 p.m. – 7:00 p.m.

Hybrid Meeting:

Physical Location: Library Conference Room 2 (in Library)

Virtual Zoom: (link on page 3)

Accessibility: This meeting is wheelchair accessible. An interpreter can be provided for the hearing impaired with at least 48-hour notice. For this service, please call 541-726-3700.

Meeting Minutes: Thi Nguyen

AIC Staff Liaison: Maddi McGraw

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| 1) Call to Order (<i>Chair, Meredith Branch</i>) | 5:30 p.m. |
| 2) Meeting Minutes (<i>Former Secretary, Thi Nguyen</i>)
12-12-23_SAC minutes.pdf | 5:30 – 5:35 p.m. |
| 3) Liaison Report (<i>AIC Staff Liaison, Maddi McGraw</i>) | 5:35 – 5:40 p.m. |
| ○ Mindy is on medical leave through at least January 23, 2024 | |
| ○ Financial report
2024_01_FY24_SAC_Budget_Summary.pdf | |
| ○ 2024 Calendar
2024 SAC Calendar of Activities.pdf | |
| ○ Info Share and Resources (<i>anyone!</i>) | |
| 4) Art Walk February 2024 (<i>Subcommittee Chair, Chris Rohaley</i>) | 5:40 – 5:50 p.m. |
| ● Planning/details | |
| 5) Special Project Update (<i>Subcommittee Chair, Suzanne Vinson</i>) | 5:50 – 6:00 p.m. |
| ● Signage | |
| 9) Books & Brew (<i>Suzanne Vinson</i>) | 6:00 – 6:10 p.m. |
| 9) Subcommittee Updates (<i>Chair, Summer Young-Jelinek</i>) | 6:10 – 6:25 p.m. |
| ● Art Walk (<i>Subcommittee Chair, Meredith Branch</i>) | |
| ● Public Art (<i>Subcommittee Chair, Thi Nguyen</i>) | |
| ● Marketing & Outreach (<i>Subcommittee Chair, Nicolas Kauffmann</i>) | |
| ● Heritage Arts Grants (<i>Subcommittee Chair, David Grimes</i>) | |
| ● City Hall Art Gallery (<i>Subcommittee Chair, Suzanne Vinson</i>) | |
| ● Youth Art Gallery (<i>Subcommittee Chair, Adam Gutierrez</i>) | |
| 10) Council Update (<i>Council Liaison, Beth Blackwell</i>) | 6:25 – 6:35 p.m. |



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Parking Lot/Bike Rack Topics:*

- Reminder of Marketing Process (Feb meeting once Mindy is back!)
- Promotional Policy
 - City of Springfield PIO is currently open. The new employee will work with the CAO to confirm this policy and any specific allowances for the SAC.
- Public Art Archive
 - Mapping resource recommended by Karen Johnson, publicartarchive.org

*Topics for future meetings

Virtual Meeting Information:

Microsoft Teams meeting

Join on your computer, mobile app or room device

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Meeting ID: 291 164 841 398

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