

SPRINGFIELD PUBLIC LIBRARY  
**LIBRARY ADVISORY BOARD**  
**AGENDA**

Nov 7, 2023

5:30 – 7:00 PM virtual (link below) or Conf Rm 3

Minute taker Susan

- Call to Order /Changes in the Agenda
- Approval of Oct 3, 2023 minutes
- Business from the Audience
- Introduction of new Youth Services Librarian
- Communications
- Library Director Report (sent ahead)
  - Any additions
  - Any discussion
- Unfinished Business:
  - Minute takers for next few months
    - November – Susan
    - December - Myra
  - “Book Share” program update
  - Board display update
  - LAB annual report to City Council
    - postponed
    - unsure of next date, but I have requested to have it rescheduled.
- Update on Posting Policy review
- Passport Program update
- New Business:
  - Strategic Plan update
  - Dyslexia Awareness month review – Heather
  - What training is the Board interested in?
- Announcements
- Action items

Next meeting, December 5, 2023

Tabled:

- Public Library Standards: update and review
- Happy Memory Post Cards – should we include these in the plaza display?
  - Emily can try to get a SM post up with some of the postcards – **this has not been done yet**
  - Will work on getting a couple of posters – **still needs to be done**
  - We could include the post cards as a part of Board display and a place for people to hang theirs in the library

**SPRINGFIELD PUBLIC LIBRARY  
LIBRARY ADVISORY BOARD  
AGENDA**

Emily David is inviting you to a scheduled Zoom meeting.

Topic: Library Advisory Board monthly meeting

Every month on the First Tue, until Dec 5, 2023, 8 occurrence(s)

Oct 3, 2023 05:30 PM

Nov 7, 2023 05:30 PM

Dec 5, 2023 05:30 PM

Join Zoom Meeting

<https://us06web.zoom.us/j/88243489196>

Meeting ID: 882 4348 9196

One tap mobile

+19712471195,,88243489196# US (Portland)

+12063379723,,88243489196# US (Seattle)

**Business from the Audience Guidelines**

- Members of the public can speak at the meeting during Business from the Audience and have 3 minutes to address the Board
- All questions and discussions by members of the audience shall be directed to the presiding officer.
- Directed discussion between members of the audience and library board members or city employees shall be permitted only at the discretion of the presiding officer.
- Any of the following shall be sufficient cause for the presiding officer to remove any person from a Library Board meeting, for the duration of the meeting:
  - The use of unreasonably loud, disruptive, or profane language.
  - The making of loud or disruptive noise.
  - The engaging in violent or distracting action.
  - Any conduct which obstructs the work or the conducting of business of the Library Advisory Board.
- Before any person is removed from the meeting for conduct described above, that person shall be given a warning by the presiding officer to cease that conduct.