



Utility License Application

City of Springfield

225 Fifth Street, Springfield, Oregon, 97477

UTILITY ACTIVITIES IN THE SPRINGFIELD CITY LIMITS

The City of Springfield, under Municipal Code 4.602, requires any utility who desires to provide service to persons in the City or to persons or areas outside the City using facilities located in the City apply for and be granted a Utility License. Carriers who utilize facilities of another licensed carrier for the distribution of their services shall be required to have a separate license.

PURPOSE

The purpose of the license is to:

- 1) provide the City with accurate and current information concerning the utilities who offer utility services within the City, or that own or operate utility facilities within the City;
- 2) assist the City in enforcement of this Chapter;
- 3) assist the City in the collection and enforcement of any municipal taxes, franchise fees, license, permit or other fees or charges that may be due the City;
- 4) assist the City in monitoring compliance with local, and, to the extent authorized by law, with State and Federal laws.

Please fill out the following information and return with the Application fee and the map.

Registrant's Business Name: _____

Affiliates: _____

Definition: A person that (directly or indirectly) owns or controls, is owned or controlled by, or is under common ownership or control with another person. (Municipal Code 4.600 (1))

Date of Application: _____

Company is certified by the Oregon Public Utilities Commission.

Company does not need certification by the Oregon Public Utilities Commission

New Application Renewal Application

Company's type of utility

Check all categories that apply

- Cable Heating Utility
- Telecommunication Utility Natural Gas Utility
- Telecommunication Provider Electric Utility
- Telecommunication Carrier

Definitions: See Springfield Oregon Municipal Code 4.600 Definitions
Public Utility (as defined in ORS 757.005(1))
Telecommunications Utility (as defined in ORS 759.005 (1))
Or other entity providing telecommunications, electricity, heating services, or stormwater or wastewater collection.

If a Telecommunications Utility, Provider or Carrier select one of the below:

- Wireline Facility Owner Wireline Facility User/Non-owner Wireless Facility Owner Wireless Non-Owner

Required: If using facilities of another utility, provide Name and Address of other company

Other

If other, please explain: _____

Provide information to establish that the applicant has obtained or has applied for all other governmental approvals and permits to construct and operate the facilities and to offer or provide the services. Such approvals include, without limitation, any land use decisions. In the event other required government approval is not obtained any license granted hereunder shall be subject to modification to reflect the absence of such approval. (Municipal Code 4.604)

Authorized Primary Contact/s name: _____

Street Address _____

Phone: _____

City, State, Zip: _____

email: _____

Check all of the services your business engages in or proposes to be engaged in within the City of Springfield city limits.

- | | | |
|--|--|--|
| <input type="checkbox"/> Cable Television | <input type="checkbox"/> Natural Gas Distribution | <input type="checkbox"/> Private Network |
| <input type="checkbox"/> Natural Gas Transport | <input type="checkbox"/> Electric Transport | <input type="checkbox"/> Video |
| <input type="checkbox"/> Electric Distribution | <input type="checkbox"/> Network Data Transport | <input type="checkbox"/> Internet access |
| <input type="checkbox"/> Telephony:
--Long Distance | <input type="checkbox"/> Telephony:
--Wireless Backhaul | <input type="checkbox"/> Telephony:
--Long Haul Transport |
| <input type="checkbox"/> Telephony:
--Local Exchange Access | <input type="checkbox"/> Telephony:
--VoIP | <input type="checkbox"/> Telephony:
--Wireless |
| <input type="checkbox"/> None of the above | | |

Required:

Include a map showing the location of your utility facilities in the right of way within the City of Springfield city limits.

APPLICATION FEES

Application Fee: \$53.00

Technology Fee: \$ 2.65 (5% of Application Fee)

Total: \$55.65

See Master Fees and Charges Schedule, July 1, 2023.

FEE FOR USE OF PUBLIC WAYS/TAX FOR PROVIDING UTILITY SERVICE

There is an compensation fee for the Use of Public Ways OR a Tax for providing Utility Services. The fee or tax is paid quarterly, on or before the 45th day following the end of the calendar quarter.

Compensation Fee for Use of Public Ways/Tax for Providing Utility Service:

An annual fee of \$4.00 per foot of facility in the Right of Way or an annual tax of 5% of gross revenue.

Definition of annual fee (\$4.00 per foot)(SMC 4.706)

All persons not parties to a franchise or public way use agreement and occupying the public ways for placement of utility facilities but not providing utility service within the city shall pay a fee, in an amount fixed by resolution of the council for each foot or portion thereof occupied, subject to limitations in other state or federal laws.

Definition of annual tax (5% of gross revenue) (SMC 4.707)

All persons providing utility services in the city shall pay to the City of Springfield a utility tax in the amount of five percent of gross revenues, as herein defined, subject to limitations in other state or federal laws.

See Master Fees and Charges Schedule, July 1, 2023.

Please make checks payable to the City of Springfield and mail application and maps to:

City of Springfield
225 Fifth Street
Springfield, Oregon 97477
ATTN: Utility Licensing
dpw@springfield-or.gov

If you have any questions, please call Development & Public Works at 541-726-3753 or dpw@springfield-or.gov