



Adjustment Of Contract Time Form

Date: _____

Project Name: _____

City Project #: _____

We the undersigned, respectfully request an adjustment of the contract time for the above project without assessment of liquidated damages as described in Specification subsection 00180.00.

Contract Deadline: _____

Proposed Deadline: _____

The date(s) during which prosecution of the work was prevented and the conditions or causes which prevented the prosecution of work are summarized below. Attached is the supporting information required by Section 00180.80(c) of the specifications, including a schedule analysis indicating effects of the delays.

Include with the request:

Consent of the contractor's surety if the request totals more than 30 calendar days of additional contract time.

Sufficient detail for the Engineer to evaluate the asserted justification for additional contract time requested.

The cause of each delay for which additional contract time is requested, together with supporting analysis and data.

Reference to the contract provision allowing contract time adjustment for each cause of delay.

The actual or expected duration of delay resulting from each cause of delay, expressed in calendar days.

A schedule analysis based on the current approved project work schedule for each cause of delay, indicating which activities are involved and their impact on contract completion.

Submitted by:

Contractor _____

Name _____

Date _____

Reviewed by: _____

APPROVAL STATUS:

Approved with no exceptions

Approved with conditions – see notes

Resubmittal Required - see notes