
	SPRINGFIELD POLICE DEPARTMENT POLICY MANUAL	POLICY #17.1.1
EFFECTIVE DATE 7/24/23	 Andrew Shearer, Chief of Police	ACCREDITATION REFERENCE 1.6.1

Fiscal Management

17.1.1.1 PURPOSE AND SCOPE

This Policy describes the Department's fiscal management responsibilities.

17.1.1.2 POLICY

Article II, Section 19, Subsection C of the City of Springfield Charter designates the Chief of Police as having the authority and responsibility for the fiscal management of the Police Department.

Division commanders are responsible for fiscal management within their individual divisions. The Office of the Chief and Deputy Chief shall be responsible for fiscal management in areas which cross division lines.

The Business Services Manager is responsible for the development, coordination, and monitoring of the Department's budget. Department budget development and management shall follow direction established by the City Manager's Office and Finance Department.

The Business Services Manager will use monthly reports and other financial data provided by the Finance Department to oversee the Department's budget. The Business Services Manager will report deviations from authorized and/or appropriate spending to the Chief of Police, as necessary.

The Department shall cooperate with the Finance Department's performance of any independent audits of the Department's fiscal activities.