

Museum Committee Meeting Minutes 6/20/23

Location: City Hall Conference Room 3

Present: Maddi McGraw (Curator), Steve Moe (council liaison), Chair Stacy Roth, Vice Chair Megan England, Patty Sage, Adam Howard, Kira Lesley, Emily David (Library/Museum Director)

Absent: Mindy Linder (Community/Outreach), Zak Gosa-Lewis, Jenna Fribley, Tara Puyat, David Schmunk

Meeting called to order at 5:34 pm.

Business from the Audience: None.

Approval of agenda and minutes: Agenda and minutes from the May 16, 2023 meeting approved.

Curator Report: Maddi provided a written report.

Community Engagement & Outreach Specialist Report: Mindy provided a written report.

Atlas Subcommittee Report: Megan stated that the Atlas draft had been added to and expanded since the group decided to move to Luminaire Press, and Maddi stated that contract negotiations and paperwork were still ongoing. Megan also stated that the goal was to have the completed book ready to sell by fall 2023.

Historic Commission/Museum Committee Awards Subcommittee Report: Stacy stated that nominations were still needed for the awards, and that the deadline for nominations had been extended to June 23, 2023.

Haunted Museum Subcommittee Report: Maddi shared the notes from the June 6, 2023 planning meeting, and stated that there would be another meeting in July. She also stated that anyone could join the planning process at any stage.

Reports from Museum/Library Liaisons: None.

Unfinished Business:

A. Continue Edits to Museum Bylaws: The group held general discussion on edits to the current Committee bylaws. Maddi stated that she had invited City Attorney Mary Bridget to the July 18, 2023 meeting to discuss the edits so the group could approve them before sending them to Council for final approval.

B. Create Welcome Packet for Incoming Committee Members: A subcommittee was formed to work on this item in the future, and bring their work back to the Committee for discussion and

approval. Adam, Megan, and Stacy formed the subcommittee, and requested that Maddi send an invitation to join to the Committee members not present at the meeting. This subcommittee would be added to the Subcommittee Reports for the July 18, 2023 meeting.

New Business:

B. Info Sharing: Maddi reminded the Committee that the Museum's Solstice tour of Laurel Grove Cemetery was to be held the following day from 5pm to 7pm, and that they were all invited to attend and/or volunteer.

Meeting adjourned at 6:27pm.