

05/2023 Director's Report

**Staffing update:**

- We have opened the recruitment for more on-call staff
  - More information can be found here: <https://springfield-or.gov/city/human-resources/careers/>
  - Please spread the word
- Youth Services Librarian, Mark Riddle's last day will be July 21.
  - Mark will be moving due to his wife's new job
  - We will open a national search for Mark's replacement asap

**Remodel:**

- The project is in permitting
- The council chambers project is out for bid
- The library/city manager's office should go out for bid next week
- The library portion will most likely happen in the fall, so that they can do the council chambers while council is on break over the summer.
- Depending on how the contractor runs the project, there could be some work in the library as early as the summer
- Staff is working on cleaning up the back room, weeding collections, shifting items, any prep work we can do ahead of time

**Staff in-service day a success! Action steps for the strategic plan in development:**

- We worked on how to develop action steps with Stephanie
- We used SMARTIE as a tool – Specific, Measurable, Attainable, Relevant, Timebound, Inclusive, Equitable to write the action steps
- We worked in small groups and completed action step ideas for the priority of creating a supportive staff environment
- Each group then chose another priority to write an action step for another priority
- We are in the process of gathering all this information on the LibConnect platform. We will analyze and determine next steps
- Action steps will be developed over time. We will work to align the process with the budget process in case we need to reallocate any resources

**Smart Mural Dedication**

- The library played a role in the development of the mural plan and location
- Emily was asked to speak at the dedication
- There were about 30-40 people in attendance
- Bayne Gardner, the artist, came. We were able to present him with his Springfield Arts and Culture Award for Public Art

**United Way presentation, Learn United: Literacy Efforts in Springfield**

- The Library was asked to participate
- Emily will speak about our literacy efforts, focusing on early lit
- SMART, Dolly Parton Imagination Library and Book Fest will be part of the panel
- You can register here if interested: <https://fundraise.givesmart.com/form/7Txyxw?vid=z2kec>