

Museum Committee Meeting Minutes 5/16/23

Location: City Hall Conference Room 3

Present: Maddi McGraw (Curator), Steve Moe (council liaison), Chair Stacy Roth, Vice Chair Megan England, Jenna Fribley, Patty Sage, Adam Howard, Tara Puyat, David Schmunk, Kira Lesley

Absent: Mindy Linder (Community/Outreach), Zak Gosa-Lewis

Meeting called to order at 5:36 pm.

Business from the Audience: None.

Approval of agenda and minutes: Agenda and minutes from the March 21, 2023 meeting approved.

Curator Report: Maddi provided a written report.

Community Engagement & Outreach Specialist Report: Mindy provided a written report.

Atlas Subcommittee Report: Megan stated that the Atlas draft had been added to and expanded since the group decided to move to Luminaire Press, and Maddi stated that contract negotiations and paperwork were still ongoing.

Historic Commission/Museum Committee Awards Subcommittee Report: Jenna stated applications were now live, and due by June 2, 2023. She requested that all Committee members attempt to solicit nominations from the community, or consider submitting nominations themselves. She also clarified that self-nominations were allowed. She also stated that she had tabled at the May 12, 2023 Second Friday Art Walk to garner interest in the program.

Haunted Museum Subcommittee Report: Maddi stated that the first planning meeting for the 2023 haunted house would be held June 6, 2023 from 3-430pm.

Reports from Museum/Library Liaisons: None.

Unfinished Business:

A. Continue Edits to Museum Bylaws: The group held general discussion on edits to the current Committee bylaws. It was requested that Maddi take these edits to City Attorney Mary Bridget Smith for approval, then bring them back to Unfinished Business on the June 20, 2023 meeting agenda, so the group could approve them before sending them to Council for final approval.

New Business:

A. Create Welcome Packet for Incoming Committee Members: Maddi stated that she had included the Library Advisor Board's welcome packet as an example for the Committee. Jenna stated that the Historic Commission had been working on a similar project, and that it would be interesting to look at their draft for inspiration as well. Committee members stated an interest in including an ongoing list of Committee members and projects, to act as a sort of archive, within the welcome packet. It was requested that this item be added to Unfinished Business at the June 20, 2023 meeting.

B. Info Sharing: Patty shared that she would be in England in June, and asked if anyone on the Committee would be interested in covering her Museum front desk shifts on June 3rd and 10th. Jenna shared that a group was getting together on the first Saturdays of each month to pick up trash around Springfield, and that anyone interested in joining could contact her for more information.

Meeting adjourned at 6:57pm.