

## **Museum Committee Meeting Minutes 3/21/23**

**Location: City Hall Conference Room 3**

**Present:** Maddi McGraw (Curator), Steve Moe (council liaison), Emily David (Library/Museum Director), Chair Stacy Roth, Vice Chair Megan England, Jenna Fribley, Patty Sage, Adam Howard, Tara Puyat

**Absent:** Mindy Linder (Community/Outreach), Zak Gosa-Lewis, David Schmunk

Meeting called to order at 5:32 pm.

**Business from the Audience:** None.

**Approval of agenda and minutes:** Agenda and minutes from the February 21, 2023 meeting approved.

**Curator Report:** Maddi provided a written report.

**Community Engagement & Outreach Specialist Report:** Mindy provided a written report.

**Atlas Subcommittee Report:** Jenna and Megan stated that the group decided to move to a new publisher for the atlas because of the structure of the Arcadia books, and that communications were currently in progress with Luminaire Press of Eugene. The cost of publishing with Luminaire would be at least \$6,000, but would create a better final product. The group would be meeting again April 19, 2023.

**Historic Commission/Museum Committee Awards Subcommittee Report:** Jenna stated that the 2023 awards would follow a similar timeline as the 2022 awards, and the first meeting to fine-tune the guidelines and rubric had been held on 3/15/23. The award applications would be live on the City website in early May.

**Haunted Museum Subcommittee Report:** None.

**Reports from Museum/Library Liaisons:** None.

**Unfinished Business:**

**A. Continue Edits to Museum Bylaws:** The group held general discussion on edits to the current Committee bylaws. It was requested that Maddi take these edits to City Attorney Mary Bridget Smith for approval, then bring them back to Unfinished Business on the May 16, 2023 meeting agenda, so the group could approve them before sending them to Council for final approval. It was also requested that an item for creating a welcome packet for incoming Committee members be added to New Business on the May 16, 2023 meeting agenda.

**New Business:**

**A. Info Sharing:** Maddi brought a card for the Committee to sign for former Committee member Matthew Auxier celebrating his service. Emily invited the Committee to attend the April 4, 2023 Library Board meeting for the unveiling of the new Library and Museum Strategic Plan. Patty motioned that the Committee change their April 18, 2023 regular meeting to fall on the 4<sup>th</sup> instead. Adam seconded the motion, and it was unanimously approved.

Meeting adjourned at 6:53pm.