



MONTHLY MEETING MINUTES

Springfield City Hall. 225 5th St., Springfield, OR 97477

March 14, 2023

5:30 p.m.

A regular meeting of the Springfield Arts Commission was held on March 14, 2023. A quorum being present, the meeting was called to order at 5:35 p.m.

Present: Summer Young-Jelinek, Meredith Branch, Thi Nguyen

Guests (SAC Applicants): Adam Gutierrez, Nicolas Kauffmann, Carolyn Adam, David Grimes

Staff Liaison: Mindy Linder

Council Liaison: Steve Moe

5:38 FEBRUARY MINUTES SUMMER YOUNG-JELINEK

1. Motion to approve minutes with amendment to correct spelling of attendant Nicolaoas Kauffman. - Meredith. Thi seconds. MOTION PASSES

5:38 FINANCIAL REPORT, APPLICANTS, AWARDS MINDY LINDER

1. Review budget. There is about \$2,300 spent, with \$26,900 left. The HAG 2023FY rollover is pending and in process. They meet this Thursday.
2. Consider how to notify the public about this year's program once we find out if it can be rolled over.
1. Five applicants were interviewed and approved by Council. Suzanne, Carolyn, Adam, Nicolas and David will be official starting next meeting.
1. The Wildish Theater is hosting a Springfield Arts Award. There will be a luncheon on Friday, April 7 from Noon-2pm for people to network in the arts community. It is no cost and commissioners are all invited. Mindy will send out the information and commissioners will need to RSVP to this invite only event. There will be an awards ceremony the following Saturday to recognize local community members, serve as a fundraiser, and celebrate the arts with special performances. Tickets are \$50.

5:56 MURAL TOUR THI NGUYEN

1. Lane Arts Council (LAC) is interested in partnering with us to host a mural tour. They had some questions about roles, support and expectations.
2. Summer recapped the last mural tour for the guests and new council liaison.
3. Mindy saw options in the budget for funding this program. \$500 art alley fund. Artwalk budget increased, which leaves two left May/June. Could leave us with a \$700 balance there. Miscellaneous fund \$300 from that would give us wiggle room. Summer has some outstanding bills from the recruitment costs, but determined we could have \$1500-2000 to spend on this program.

Motion to open public comment. - Meredith. Summer seconds. MOTION PASSES

4. Discussed using both an app/QR code with artist/mural information as well as a paper insert.



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Motion to propose to Lane Arts council that we can finance \$1500-2000. We like the idea of a kickoff event, (speaker, gathering place) paper inserts with detailed information and using app/QR code for online information. SAC would provide the brochure, do the app info and provide ambassadors. LAC would do the kickoff event, coordinate with artists and fundraise. We would like the artist to have honoraria.- Thi, Meredith seconds. MOTION PASSES

Follow up- ask Niel if he's interested in participating. Get permission from Amber to do the app.

6:19 BYLAWS SUMMER YOUNG-JELINEK

1. Discussion about reducing the term length. We have several partial term opportunities, there is no penalty for early resignation. Perhaps we can change it from "a minimum of 4 years" to something different. Summer is the only one who has fulfilled the 4 years during her ~8 years of service. The requirement is to have people who live/own property or business in Springfield and we have 2 spots for people who do not meet this requirement, which is more than other commissions. The museum has opened the definition of community to people who have shaped and contributed in Springfield - celebrate, show, perform here. The City was losing many qualified, experienced people due to term limits and they have hence made adjustments. Discussion about renewal process, perhaps submitting a letter of intent instead going through the whole process and interviewing with Council. Summer will consider options and draft a proposal.

6:22 CALENDAR SUMMER YOUNG-JELINEK

1. Amy used to do a year at-a-glance calendar, with artist info, when the Heritage Arts Grant (HAG) opens, other events. Gives new commissioners an idea of timelines, where they might want to volunteer, where SAC needs volunteers etc.

Follow up-Meredith will draft up something like the one Amy did.

SECOND FRIDAY ART WALK MEREDITH BRANCH

1. Discussed when we might start up Artwalk again. Increasing musician honorarium from \$100 to something greater. It hasn't been increased in many years. Concern about low attendance, making more financial investments without also increasing awareness and participation. Discussed using the successful approach that we used during recruitment to increase Artwalk's visibility/attendance. It has been very very low since Emerald Art Center stopped doing guided tours, and the library hasn't been open. Discussed doing a season of ads for promotions. Mindy suggested looking at honoraria for a single artist vs group, people who do it as a hobby vs wanting to be professional. And matching artists to the exhibit. Perhaps it could be on a Saturday, like the upcoming Youth Art Gallery show that Summer has requested to do.

Follow up- We may want to discuss our goals for Artwalk when determining our FY2024 budget.



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SUBCOMMITTEES

SUMMER YOUNG-JELINEK

1. Public Art: Thi got a confirmation from the artist that he will restore both murals by the end of FY2023/end of June. She will use the contract that Sam created and update it, and get that rolling. She is working with the artist to ensure the insurance requirements are met. Mindy noted that the City's risk manager position is vacant, so hopefully that will not delay the contract process further.

7:01

COUNCIL UPDATE

STEVE MOE

1. Working with big issues on housing/transient population

The meeting was adjourned at 7:02 p.m.

Uyen-Thi Nguyen, Secretary