



Application for a City of Springfield Citizen Advisory Board/Commission/Committee

City Manager's Office • 225 Fifth Street • Springfield, OR 97477

PLEASE NOTE:

- When possible, council will not appoint people currently serving on another governing body to the Planning Commission or Budget Committee.
- When appointing people to any of the other city boards, commissions or committees, the Council shall take into account whether that person is being reappointed for a subsequent term, is currently serving on another governing body or currently appointed to another city board, commission or committee.
- When possible, the Council will appoint people to serve on one City board, commission or committee only.

Board / Commission / Committee applying for:

(A separate application must be completed for each board / commission / committee)

Name: _____

First

Middle Initial

Last

Home address: _____

Street

City

Zip

Mailing address: _____

Street

City

Zip

Day Phone: _____

Evening phone: _____

Email Address: _____

Preferred Form of Contact: _____

Do you live within the Springfield city limits?

Yes No



If yes, how long? _____

If no, do you live inside Springfield's
Urban Growth Boundary?

Yes No

Ward number (City residents only): _____

Are you a Springfield property owner?

Yes No

Are you a Springfield business owner?

Yes No

Are you a registered voter?

Yes No

Occupation: _____ Place of employment/School: _____

Business address: _____

Education: _____

Are you currently serving on any other board, committee, or commission? If so, please list them here:

How did you hear about the above vacancy?

Newspaper ad

Newspaper article

Radio/TV

Mail notice

Word of mouth

Board/Commission/Committee member

Internet

(Over, please)

For more information please call the City Manager's Office 541.726.3700

Return this application to the City Manager's Office, 225 Fifth Street, Springfield Oregon 97477

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Application for a City of Springfield Citizen Advisory Board/Commission/Committee

Please print or type:

1. What experiences / training / qualifications do you have for this particular board / commission / committee?

2. What specific contribution do you hope to make?

3. Briefly describe your involvement in relevant community groups and activities. (Lack of previous involvement will not necessarily disqualify you from consideration.)

4. What community topics concern you that relate to this board / commission / committee? Why do you want to become a member?

5. Most boards / commissions / committees meet monthly. Subcommittees may meet more frequently. Meetings generally last one and one-half hours. **It is highly recommended you attend a meeting before submitting the application.** Please read the news release for this position which contains the normal dates and times for these meetings and can be found at <https://www.springfield-or.gov/city/newsroom/>. Are you available to attend meetings on the dates listed for this committee?

Yes No

Comments: _____

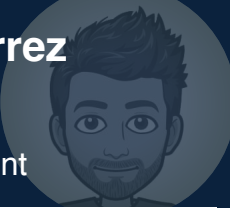
I certify the information in this application and attachments are true and complete to the best of my knowledge. I understand that false or misleading statements or missing information is cause for rejection of application, removal of name from eligible list, or dismissal from the position. I hereby waive my rights to claims or damages against any employer and the City of Springfield, its officers, agents, and employees, in regard to this exchange of information. I hereby authorize to permit the City of Springfield and/or the Springfield Police Department to review my background information and if required my DMV records. I have reviewed the Advisory and meet the minimum requirements to serve/volunteer in the desired position. I also authorize to permit any materials listed above to be copied and retained by the City of Springfield. I authorize the use of my photograph.

I will defend, indemnify and hold harmless the City of Springfield, its officers, employees, and agents from and against all liability or loss and against any and all claims, actions, causes of actions, proceedings or appeals based upon or arising out of or arising from or in connection with my conduct or performance as a volunteer _____ injury to persons or property and including without limitation attorney fees and expenses; ex _____ ce of the City of Springfield.

Applicant _____

Date: _____

Adam Gutierrez



Community & Youth Development

I take ownership of projects far beyond my defined work scope of responsibilities. I don't wait for someone to give me direction; I seek out what needs to be accomplished. I invest deeply into my projects. I am entrepreneurial - I get things done. I find joy in breaking new ground and starting with a blank slate. What defines me - A strong curiosity, a love for creative ideas, and the ability to translate those into a fulfilling purpose with lasting impact. I am more concerned with improving myself rather than proving myself.

Education

- 2015**
The University of Oklahoma
Bachelor of Business Administration
- 2013**
Oklahoma City Community College
Associate's Business Degree
- 2007**
The Art Institute of Dallas
Graphic Design

Skills

Effective Management & Operation
██████████

Planning & Coordination
██████████

Monitor & Maintain Performance
██████████

Communication & Decision-Making
██████████

Technical Foundation
██████████

Creativity & Innovation
██████████

Entrepreneurship

- GUTE Design** 2016 - 2021
Graphic design, custom printed apparel, marketing & advertising solutions.
 - Sooner Disc Golf** 2009 - 2021
Norman Disc Golf 2020 - 2021
Club/Tournament director, content creator & social media administrator, community ambassador for the sport.
- Last event: 5 days @ a private golf course w/ 700+ participants grossed ~ \$11k*

Contact

Address
683 32nd St. Springfield, OR 97478

Phone
(405) 837-6035

Email
adamgute@gmail.com

Experience

- Willamalane Park and Recreation District** 2021 - Present
Athletics Coordinator
 - Facilitates all athletic programs for the District
 - Gained CPRP certification in the first 90 days of employment
 - Involved across departments through internal committees
 - Consistently pushing growth with new athletic programs
- Pioneer Library System – Norman Central Library** 2019 - 2020
Circulation Librarian
 - Customer service - Guided patrons in the use of library services, facilities, and equipment
 - Performed daily circulation tasks - Organized, sorted, and shelved library materials
 - Adjusted to remote-work environment and adapted new methods to serve library patrons
- City of Oklahoma City – Parks & Recreation Department** 2018 - 2019
Park Programs Specialist
 - Coordinated OKC's 2019 Daddy Daughter Dance - Performed strategic planning, engaged stakeholders & potential donors, and successfully accomplished event objectives/goals
 - Supervised a team and executed program implementation for Oklahoma City's basketball leagues
 - Worked with partners to develop and plan OKC's Fitness Court program - Trained program ambassadors, directed launch events, and promoted community partnerships
 - Championed partnership between Parks & Rec and OKC County Health departments through the Wellness Now Initiative
- Moore Norman Technology Center** 2017 - 2018
Community Outreach Specialist - Marketing
 - Conducted daily department operations - Helped develop, execute, and monitor marketing programs across a variety of channels
 - Utilized research skills and produced marketing materials and web/interactive media projects through trends which complement the organization's marketing strategy
 - Presented at annual events/tours, led Career Awareness Tour, Tech Fair, and Tech Tour
 - Developed innovative presentation solution for MNTC campus tours
 - Brand ambassador for miscellaneous on/off-campus marketing events
- Moore Norman Technology Center** 2018
Summer Youth Academy Adjunct Instructor
 - Introduction to Business/Entrepreneurship
 - Developed course curriculum based off of the University of Oklahoma's business college
 - Main focus: Teamwork, brainstorming, business concepts, and presentation skills*"My daughter enjoyed the class very much! Really liked the instructor."*
 - Fishing for Fun
 - Spearheaded partnership with major fishing company - Zebco Inc. donated fishing kits
 - Taught fishing basics and safety, maintained zero incidents/injuries throughout course*"My son loved Adam. He had a great time learning from him."*
- YMCA / 4 Healthy Kids Program** 2011 - 2014
Youth Development Coordinator
 - Organized and managed projects and resources for lifelong healthy habits
 - Facilitated activities geared towards kids' social and emotional well-being
 - Guided youth risk behavior prevention discussions
 - Led family/school partnerships to build healthier communities where children thrive