

Museum Committee Meeting Minutes 1/17/23

Location: City Hall Conference Room 3

Present: Maddi McGraw (Curator), Chair Stacy Roth, Vice Chair Megan England, Jenna Fribley, David Schmunk, Patty Sage

Absent: Emily David (Library/Museum Director), Steve Moe (council liaison), Mindy Linder (Community/Outreach), Zak Gosa-Lewis, Adam Howard, Tara Puyat

Meeting called to order at 5:44 pm.

Business from the Audience: None.

Approval of agenda and minutes: Agenda and minutes from the November 15, 2022 meeting approved.

Curator Report: Maddi provided a written report. She also welcomed new Council Liaison Steve Moe (absent due to a Council conflict) to the group.

Community Engagement & Outreach Specialist Report: Mindy provided a written report.

Atlas Subcommittee Report: Jenna and Megan stated that the group was currently working towards the March 14, 2023 deadline for all draft materials to be turned in to Arcadia, and that cover photographs and cover materials had already been turned in before the January 24, 2023 deadline.

Historic Commission/Museum Committee Awards Subcommittee Report: Jenna stated that the group had met January 10, 2023 to reflect on the 2022 Awards, and that meetings would begin again soon for the 2023 awards cycle.

Haunted Museum Subcommittee Report: Maddi shared the event reflection meeting notes from November 17, 2022, and stated that planning meetings for the 2023 Haunted Museum would begin at the end of May.

Reports from Museum/Library Liaisons: None.

Unfinished Business:

A. Continue Museum Policy Review: Maddi shared a policy tree she had created to show the relationship between the Museums policies and procedures, as well as a Photography and Video Policy created by the Library for both the Library and Museum that had been sent to her by Director Emily David.

New Business:

A. Elect 2023 Chair and Vice-Chair: In response to this item, the group requested that the Committee's bylaws be brought to review at the February meeting, to determine the best term length for Chair and Vice Chair, along with any other necessary edits. Maddi stated that she would send the current bylaws to the Committee for review before the meeting, and would also request a meeting with Director Emily David to discuss best steps for the Committee to take as well as the proper editing process. It was requested that elections be tabled until the March 2023 meeting.

B. January 2023 Recruitment: Maddi shared that Matthew Auxier had decided to leave the Committee at the end of his term in December 2022, and that he would be missed by herself and all of the current members for his sense of humor and dedication to the Museum. She then shared that the Committee was currently recruiting to fill his position, and that recruitment would be open until February 10 at 5pm.

C. Friends of the Library and Museum Board: Maddi shared that the Friends of the Library had voted to include the Museum in their name and activities, and that they had requested Museum input on their governing board. She asked that Committee members let her know if they knew of anyone who would be a good fit for this position.

D. Info Sharing: Steve Moe stopped by the meeting on his way to Council Chambers to state that he was very excited to be joining the Committee as Council Liaison, and that he was very pleased with the progress the group has already made in supporting local history.

Meeting adjourned at 6:55pm.