

Choosing Artists for the City Hall Gallery

Invitation to Artists (not necessary if we get a lot of good applications from call to artists)

Early in the year, the committee meets to decide on five to six artists to be invited to exhibit at the Gallery for a month of their choice. SAC members need not be present at the meeting to recommend artists of their choice to be considered, but the members present at the meeting must be able to look at examples of the artists' works. The committee chooses which artists to invite, and presents the information at the next meeting. The Gallery chair contacts the chosen artists. (See [Invitation to Artists forms](#).) When these artists respond by May 1st, they are given the months of their choices.

Recipients of Awards, Mayor's Art Show

Three awards are given to Adult Participants by SAC for three chosen works at the Mayor's Art Show in the fall at Emerald Art Center and one award for a youth participant. A date is set for SAC members to meet at the Emerald Art Center and choose three works. The methodology is for SAC to use a score sheet and choose 1 youth and 3 Adult favorite pieces and score them. The scores are added and the winners are based on highest scores. (See [Mayor's Art Show Selection form in the Google Drive](#)). SAC members must be present to be part of this committee. Choices are announced at the next meeting, then the Gallery chair contacts the recipients for a four-person Art exhibition in December on the large Gallery Wall.

Call to Artists

A Call for Proposals is put out in June-August each year to inform artists in Oregon that they can propose to have a solo, group, or curated thematic exhibition for approximately one month duration the following calendar year. (See [Call to Artists](#), [Gallery Guidelines](#), and [Loan Agreement forms](#).)

Artists Submit applications online via the Call to Artists link. (this is updated and maintained each year by the [Gallery Chair](#)).

After the deadline for Submissions has passed, the Gallery Chair sends a scoring Rubric to the Library Liaison to send out to the SAC members for voting. Voting results are only to be seen by the Liaison until everyone has voted or the deadline to vote has passed. The Gallery Chair then compiles the scores and presents the tentative winners during the September Meeting. The September meeting includes choosing the final artists that will be offered shows in the coming year.

Display Cases

Invited artists and those with chosen proposals are given priority in using the display cases during their Gallery exhibition. Aside from this, it is up to the Gallery chair to find interesting art to fill the cases for 4 to 6 weeks per display. Any SAC member--or liaison to the City Council or Library--may ask to install art of their choice in the display cases when available; simply coordinate with the Gallery chair. This allows others to curate a small exhibition.