

Museum Committee Meeting Minutes 10/18/2022

Location: City Hall Conference Room 3

Present: Maddi McGraw (Curator), Emily David (Library/Museum Director), Councilor Pitts (council liaison), Chair Stacy Roth, Vice Chair Megan England, Adam Howard, Tara Puyat, Matthew Auxier

Absent: Mindy Linder (Community/Outreach), Jenna Fribley, Zak Gosa-Lewis, David Schmunk

Meeting called to order by Maddi at 5:35 pm.

Business from the Audience: None.

Approval of agenda and minutes: Agenda and minutes from the September 20, 2022 meeting approved.

Curator Report: Maddi provided a written report.

Community Engagement & Outreach Specialist Report: None.

Atlas Subcommittee Report: Megan stated that the group was working to finish the two draft chapters due to Arcadia on November 15, 2022.

Historic Commission/Museum Committee Awards Subcommittee Report: Stacy stated that a reception for the 2022 winners was held at the Emerald Art Center on October 14, 2022, and were planning to begin meeting again in November.

Reports from Museum/Library Liaisons: None.

Unfinished Business: None.

New Business:

A. Discuss Upcoming Museum Policy Review: After general discussion, Museum policies to review were identified as the Collections Policy, Disaster Plan, Donations FAQ, Docent Handbook, and Front Desk Manual. Maddi also stated that she would email out a list of other policies for the Committee to choose from.

A. Info Sharing: In response to a question from Adam, Councilor Pitts stated that he had considered creating an exit interview for outgoing BCC members, but wanted to focus attention on making sure current members were being listened to and having their needs met.

Meeting adjourned at 6:18pm.