

**Museum Committee- Atlas Subcommittee**  
**Meeting Minutes 06/08/22**  
**Location: Zoom**

**Present:** Maddi McGraw (Curator), Megan England, Jenna Fribley

**Absent:** None

Meeting called to order by Maddi at 10:00am.

**Business from the Audience:** None

**Approval of Agenda and Minutes:** Agenda and minutes from the May 18, 2022 meeting were approved.

**Unfinished Business:**

**A. Continue Atlas Planning:** This item was tabled until the next meeting.

**New Business:**

**A. Complete Arcadia New Author Proposal Forms:** Working together, the group completed the forms that had been sent over by Arcadia Press as part of the new author proposal forms so that they could be sent to the Arcadia Acquisitions Committee for full review and approval.

**Plan Next Steps:** Maddi stated that she would complete the financial portions of the forms and send them to Arcadia for review. It was decided that the next meeting would be July 13 at 10am, and that it would be held via Zoom.

Meeting adjourned at 11:00am.