



## MANUFACTURED DWELLING CHECKLIST - IN A MOBILE HOME PARK

**The following items are required** (missing items will cause a delay in the review process) :

**2 Complete Sets of plans and application.** Must be drawn to scale on minimum 11 x 17 paper

### **SITE PLAN** Drawn to 1:20 scale (scale indicated) with North arrow

- Aerial view of park with space identified (include park boundary)
- Building setback dimensions (show distances from all property lines and structures)
- Location of all private/public easements and driveways
- Footprint of structure (including planned decks, porches, garage, & roof covers)
- Location of septic system and wells (if applicable)
- Lot dimensions
- Building coverage area and percentage of impervious surface
- Show all existing structures on site; indicating height of all structures
- Show the orientation of new structure and means of all egress landings/stairways

### **FOUNDATION PLAN**

- Dimensions, runners, slab pier block detail plan
- Footing and construction details for exterior porches
- Hold downs and reinforcing type, size and spacing
- Anchor information for manufacturer
- Skirting detail (material to be used)

### **FLOOR PLAN**

- Show dimensions and identify all rooms include all plumbing fixtures

### **ELEVATIONS**

- View of all sides of the manufactured dwelling North/South/East/West
- Exterior elevations must reflect the existing and proposed grade if the change in grade is greater than two feet at building footprint

If this is a **replacement** - previous impervious surface, manuf. home sq ft & fixture count required

A separate structural application is required for a garage, covered patio, porch, car port, and deck (front/rear egress landing 36x36 and stairs are covered under the manufactured dwelling application)