



ADDRESS REQUEST (fee due)

NEW ADDRESS

ADDRESS CHANGE

ADDITIONAL ADDRESS

Property Owner Name:	Phone #
Mailing address:	Email
Person requesting if other than owner:	Phone #

Current address of property (change/addtl) _____

Map & Tax Lot # _____ **Zoning:** _____

Please explain specifically why you need a new address/address change/additional address:

Property Owner Signature: _____ Date: _____

Requested New Address: _____

OFFICE USE ONLY

Date received:	Fee:	Receipt # OR Permit #:
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APPROVED **DENIED** REVIEWED BY: _____ DATE: _____

If approved, new address is: _____ Zip Code: _____

Verified map and tax lot #: _____ Zoning: _____

- Address created as a placeholder (new construction only)
- Delay due to: _____
- New address created in accelera
- Address and parcel attached in accelera
- New address added to permit in accelera
- New address replaced an existing address
- Email sent to address group

