

Museum Committee Meeting Minutes 04/19/2022

Location: Remote, via Zoom

Present: Maddi McGraw (Curator), Mindy Linder (Community/Outreach), Chair Stacy Roth, Vice Chair Megan England, Adam Howard, Jenna Fribley, Zak Gosa-Lewis, Matthew Auxier, Tara Puyat, David Schmunk

Absent: Councilor Pitts (council liaison), Zak Gosa-Lewis, Matthew Auxier

Meeting called to order by Chair Roth at 5:31 pm.

Business from the Audience: none.

Approval of agenda and minutes: Minutes from the March 15, 2022 were edited to show that David Schmunk was present. Agenda and minutes with edits from the March 15, 2022 meeting were approved.

Curator Report: Maddi provided a written report. She also stated that the Committee was invited to participate in a cleanup event at Laurel Grove Cemetery on May 21st, and would be receiving details on that in the future via email.

Community Engagement & Outreach Specialist Report: Mindy provided a written report.

Atlas Subcommittee Report: Megan stated that the Subcommittee had decided that the atlas would be divided into 14 “neighborhoods” that covered the entirety of Springfield. She also shared that the Subcommittee was considering publishing the atlas through Arcadia Press via their Images of America series, and that that would be the focus of the next meeting on May 18, 2022.

Historic Commission/Museum Committee Awards Subcommittee Report: Jenna stated that the Awards program was scheduled to be discussed during the May 16, 2022 city council work session.

Reports from Museum/Library Liaisons: Mindy stated that Library and Museum Director Emily David had shared plans for extending the Library’s physical spaces with American Rescue Plan Act (ARPA) funds, and that this would affect the Museum by adding administrative and meeting spaces as well as potential room for a permanent Museum display in the Library. She also shared that the Library and Museum had received a Human Rights Award from the Springfield Alliance for Equity and Respect (SAfER).

Unfinished Business:

A. Continue Annual Review and Edits of Strategic Plan: After general discussion, the edits to the 2021-2026 Museum Strategic Plan were approved.

B. Continue Planning Dedication of Carol Houde Plaque: Maddi shared that the plaque for Carol had arrived and was ready for dedication. It was decided that the Committee's first choice for a dedication celebration would be during the May 13, 2022 Second Friday Art Walk. Maddi stated that she would ask Carol if she would be available on that date and would share her answer with the Committee as soon as possible.

New Business:

A. Discuss Moving Back to In-Person Meetings: After general discussion, it was decided that the Committee would meet in-person for the May 17, 2022 meeting, with a laptop streaming the meeting for any members and guests who did not want to physically attend. Maddi stated that she had booked the Library's conference room for the meeting.

B. Discuss Adding Public Comment Rules to Future Agendas: Maddi stated that Director Emily David had shared with her that adding public comment rules to future agendas would help meeting attendees understand better what their public comment experience would entail. Maddi stated that she would find language that would fit the agendas and bring a draft to the next meeting. This item was moved to Unfinished Business for the May 17, 2022 meeting.

C. Info Sharing: Maddi stated that she was working on a list of focus areas for the Committee in FY23 and would share it at the next meeting.

Meeting adjourned at 6:25pm.