

**CITY OF SPRINGFIELD
BUDGET COMMITTEE MEETING**

These meetings will be available via phone, internet using Zoom and in person. Members of the public wishing to attend these meetings electronically can call in or attend virtually by following the directions below. This information can also be found on the City's website

Tuesday, May 3rd, 2022, 5:30 p.m.

**Registration Required:
From your computer, tablet or smartphone:
Zoom Webinar
Webinar ID: 869 4439 5649**

https://us06web.zoom.us/webinar/register/WN_T4BOP_5Rq-UZnODfzutrw

**To dial in using your phone in listen only mode:
1 (971) 247-1195
Toll Free 1 (877) 853-5247
Oregon Relay/TTY: 711 or 800-735-1232**

Meeting Materials: <https://www.springfield-or.gov/city/finance/budget-committee-meetings-agendas/>

AGENDA

A.)	COMMITTEE OPENING REMARKS		5 minutes
	1. Welcome from the Budget Committee Chair	Committee Chair	
	2. Roll Call	Staff	
B.)	QUESTIONS & DISCUSSION ON THE BUDGET	Committee Chair	60 minutes
	Intermission		10 minutes
C.)	QUESTIONS & DISCUSSION ON THE BUDGET	Committee Chair	60 minutes
D.)	BUSINESS FROM THE AUDIENCE		20 minutes
E.)	ADJOURN		

METHODS FOR PUBLIC COMMENT

Citizen comments are normally scheduled under the agenda item “Business from the Audience” and are limited to three (3) minutes each. Multiple options will be provided for the public to ask questions and comment on the budget. Below are the methods which will be provided.

1.) Using Zoom Webinar participation functionality

Zoom Webinar software provides functionality for the organizer to allow attendees to speak during the meeting, provided the attendee is utilizing a computer or tablet with a microphone. During Business from the Audience, the meeting organizer will look for attendees to ‘raise their hand’ and will then unmute the attendees’ microphone, allowing them to provide comment or ask a question.

2.) Written email comment in advance of the meeting

Written comment may be received via email sent to Budget@springfield-or.gov starting from the posting of information for public review on April 18th through 3:00 p.m. the day of the Budget Committee meeting. Written comment will be read by staff during the business from the audience section of the Budget Committee meeting and will be given a three minute time limit per submission. Responses must list the name and Ward of the individual providing the comment.

3.) Written comment provided by regular mail

Members of the public may send written comment by regular mail to: Finance Department, Attn: Neil Obringer, City of Springfield, 225 Fifth Street, Springfield, Oregon 97477. Written comment will be read by staff during the business from the audience section of the Budget Committee meeting and will be given a three minute time limit per submission. Responses must list the name and Ward of the individual providing the comment. In order for comment to be submitted items must be postmarked by May 3rd, 2022.

4.) Attend and provide comment in person at City Hall