



## MONTHLY MEETING MINUTES

Springfield City Hall, 225 5<sup>th</sup> St., Springfield, OR 97477

February 8, 2022, 6:30 p.m.

A regular meeting of the Springfield Arts Commission was held on February 8, 2022, online via Zoom. The vice chair and secretary were present. A quorum being present, the meeting was called to order at 6:30.

### ATTENDANCE

#### Attending:

- Kayla Ackerman-Lindfors, chair
- Meredith Branch, vice chair
- Summer Young-Jelinek, secretary
- Antonio Huerta
- Uyen-Thi Nguyen
- Melissa Green
- Kelly Moninger
- Amy Orre, library liaison

#### Guests:

- Guy Weese, EAC
- Natasha Fischer, EAC
- Miriam Jordan, EAC

#### Absent:

- Leonard Stoehr, council liaison

#### Abbreviations:

**EAC:** Emerald Art Center

**POC:** Point of Clarification

**GMP:** Guaranteed Maximum Price

**SAC:** Springfield Arts Commission

**HAG:** Heritage Arts Grants

**LAC:** Lane Arts Council

**YAG:** Young Artists Gallery

### AGENDA ITEMS DISCUSSED:

#### 6:30 CALL TO ORDER KAYLA

- Kayla called the meeting to order at 6:30.

#### 6:30-6:31 JANUARY MINUTES KAYLA

- No changes noted.
- Kelly moved to approve the January minutes without changes. Motion passed unanimously.

#### 6:31—6:36 LIAISON REPORT AMY

- Amy reviewed the financial report.
  - Refund from A3 HAG award was refunded back to the City and cannot be counted as part of the SAC's budget.
- SMART is working with Springfield Library board and are interested in making a mural on the wall on the north steps up from the parking lot.

**6:36—6:58****EAC SPONSORSHIP FUNDING REQUEST****KAYLA**

- Guy Weese, Miriam Jordan and Natasha Fischer from Emerald Art Center introduced themselves and gave an update on the Second Friday Art Walk.
- Kayla asked the EAC representatives to explain funding level for the next year.
  - This year's model is Jan-May self-guided and guided for the summer to respond to COVID-19 and make the barrier to participation low for downtown businesses.
  - Next year's plan has not been decided.
  - Kayla reminded the EAC to make a funding request by September when SAC budget is set.
- Kayla briefed the AC representatives on the previous pushback to the SAC's request for additional information to know where SAC money is being used.
  - Miriam assured the commissioners that the board and Natasha are willing and able to make that information available.
- Natasha shared that the Art Walks are being promoted by social media, event calendars, local businesses.
- Guy asked about the refurbishing of the Oregon Trail mural.
  - Thi updated Guy regarding the complications of the previous effort. Thi is going to meet a muralist Thursday to discuss the needs.

**6:58—7:47****HAG APPLICATION REVISIONS****ANTONIO**

- Subcommittee met Jan. 29 and made some suggested changes with a lens toward equity and streamlining.
  - Space for questions within document rather than as a separate document.
  - Changes to timeline.
  - Two issues from equity standpoint: "well articulated" and "capacity."
- Meredith indicated interest in doing a Google form next year.
  - Amy indicated that Google docs may be possible but it would have to send the applicant a copy of the form.
  - Amy also indicated a requirement to have a paper version for accessibility.
- The commission discussed the issue of rewarding multiple years.
  - Thi suggested a preference for new applicants.
  - Summer and Kayla suggested potentially having a point deduction system.
  - Melissa suggested an every-other-year cycle to offer opportunities for new organizations.
- Summer suggested amending but not removing language around past experience. Kelly and Thi agreed, suggesting removing "similar projects" language and adding language regarding "personal, professional or volunteer experience that prepares you."
- Antonio discussed the changes in the timeline.

- Melissa clarified that there would be no pre-eligibility screening and move up the review to give more time for clarifying questions.
- Amber indicated that the City would be able to host a video on their YouTube channel.
- Summer moved to approve the HAG application and timeline changes. Motion passed unanimously.

**7:47-7:55 ART WALK COMMITTEE CHAIR KAYLA**

- Kayla called for volunteers for chair of art walk committee.
  - Duties include booking musicians, getting food, booking volunteer hosts, communicating with EAC, sending information to Amy to prepare contracts.

**PRIORITIZING PROJECTS/SUBCOMMITTEE WORK KAYLA**

- Kayla tabled to future meeting.

**WEBSITE PROPOSAL THI**

- Thi tabled to future meeting.

**7:55-8:06 SUBCOMITTEE UPDATES KAYLA**

- Art Walk – Kayla
  - No further updates.
- Public Art: Thi
  - Meeting with muralist Thursday Feb. 10 to get bids for Oregon Trail.
  - Put out feelers to find property owners and is still working on contacting property owners.
- Outreach: Antonio
  - Would like to reach out to community organizations to promote HAG when it's available.
- HAG: Antonio
  - Would like to see increased distribution. Suggestions included organizations that received special awards
- Galleries: Kelly & Summer
  - Will be updating artist form and will present to the commission to approve.
- Marketing: Kelly & Summer
  - Summer will draft press release for HAG and send to Antonio to translate.
  - Email will go out 2/9 for art walk.
- Website: Meredith
  - No updates.



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### COUNCIL UPDATE

LENOARD

- Leonard was not present to provide a Council update.

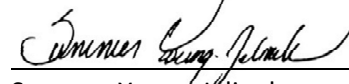
### FURTHER BUSINESS

ALL

- None.

Meredith moved to adjourn the meeting. Motion passed unanimously.

Approved minutes submitted by:

  
\_\_\_\_\_  
Summer Young-Jelinek, secretary

February 8, 2022  
Date