City Council Agenda

City Manager:
Nancy Newton
City Recorder:
AJ Nytes 541.726.3700

City Hall
225 Fifth Street
Springfield, Oregon 97477
541.726.3700
Online at www.springfield-or.gov

Mayor
Sean VanGordon

City Council
Damien Pitts, Ward 1
Steve Moe, Ward 2
Kori Rodley, Ward 3
Leonard Stoehr, Ward 4
Marilee Woodrow, Ward 5
Joe Pishioneri, Ward 6

These meetings will be available via phone, internet using Zoom and in person. If attending in person, masks and social distancing will be required. Members of the public wishing to attend these meetings electronically can call in or attend virtually by following the directions below. This information can also be found on the City's website.

The meeting location is wheelchair-accessible. For the hearing-impaired, an interpreter can be provided with 48 hours' notice prior to the meeting. For meetings in the Council Meeting Room, a "Personal PA Receiver" for the hearing impaired is available, as well as an Induction Loop for the benefit of hearing aid users.
To arrange for these services, call 541.726.3700.
Meetings will end prior to 10:00 p.m. unless extended by a vote of the Council.

All proceedings before the City Council are recorded.

February 28, 2022

5:30 p.m. Work Session
Council Chambers with COVID-19 Precautions Required
or
Virtual Attendance
Registration Required:
Attend from your computer, tablet or smartphone:
Zoom
Meeting ID: 881 2528 1224
https://us06web.zoom.us/webinar/register/WN_ng083MjtS3WswgV4Pym5ng
To dial in using your phone in Listen Only Mode:
Dial 1 (971) 247-1195
Toll Free 1 (877) 853-5247
Oregon Relay/TTY: 711 or 800-735-1232

(Council work sessions are reserved for discussion between Council, staff and consultants; therefore, Council will not receive public input during work sessions. Opportunities for public input are given during all regular Council meetings)

CALL TO ORDER

ROLL CALL – Mayor VanGordon___, Councilors Pitts ___, Moe___, Rodley____, Stoehr___, Woodrow ___, and Pishioneri___.

1. Community Development Advisory Committee Applicant Interviews
   [AJ Nytes] (20 Minutes)

2. Arts Commission Applicant Interviews
   [AJ Nytes] (10 Minutes)

3. Museum Advisory Committee Applicant Interviews
   [AJ Nytes] (10 Minutes)

4. Historic Commission Applicant Interviews
   [AJ Nytes] (10 Minutes)

ADJOURNMENT

AGENDA ITEM SUMMARY

S P R I N G F I E L D
C I T Y C O U N C I L

Meeting Date:	2/28/2022
Meeting Type:	Work Session
Staff Contact/Dept.:	Erin Fifield / DPW
Staff Phone No:	541-726-2302
Estimated Time:	20 Minutes
Council Goals:	Encourage Economic Development and Revitalization through Community Partnerships

ITEM TITLE: COMMUNITY DEVELOPMENT ADVISORY COMMITTEE APPLICANT INTERVIEWS

ACTION REQUESTED: Interview four applicants for the Community Development Advisory Committee for one open position and decide on appointment.

ISSUE STATEMENT: The Community Development Advisory Committee still has one vacant position as of January 1, 2022 due to the resignation of a board member. There are two years remaining on the position vacated.

Four applications were received for the one opening.

ATTACHMENTS:
ATT 1: CDAC Interview Questions
ATT 2: Robert Nevin II Application
ATT 3: Malissa Glass Application
ATT 4: Rebecca Cashero Application
ATT 5: Patricia Shute Application

DISCUSSION/ FINANCIAL IMPACT: The Community Development Advisory Committee (CDAC) provides recommendations to the City Council on the best use of the City's allotment of federal Community Development Block Grant (CDBG) and HOME Investment Partnerships Program (HOME) funds. These funds support housing programs, social services, affordable rental and home ownership housing development, neighborhood revitalization activities, parks and street construction and downtown redevelopment.

During the Fall recruitment, the CDAC had four vacancies, and received three applications. At that time, Council appointed all three applicants and filled three vacancies. This recruitment is to fill the final vacancy.

Community Development Advisory Committee (CDAC) Interview & Questions

Schedule

- Interview of Robert Nevin II
- Interview of Malissa Glass
- Interview of Rebecca Cashero
- Interview of Patricia Shute

Interview Questions for applicant

1. Why are you interested in serving on the CDAC?

2. Describe your understanding of the role you will have serving the CDAC and how it relates to the work of the Council.

3. What do you see as current issues and challenges for the City of Springfield?

Rec'd 02/11/2022
at 3:30pm- AP

SPRINGFIELD OREGON

Application for a City of Springfield Citizen Advisory Board/Commission/Committee

City Manager's Office • 225 Fifth Street • Springfield, OR 97477

PLEASE NOTE:

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Board / Commission / Committee applying for:

Springfield Community Development Advisory Committee

(A separate application must be completed for each board / commission / committee)

Name: Robert (First) E (Middle Initial) Nevin II (Last)

Home address: [redacted] (Street) Springfield (City) 97477 (Zip)

Mailing address: [redacted] (Street) Springfield (City) 97477 (Zip)

Day Phone: [redacted] Evening phone: _____

Email Address: [redacted]

Preferred Form of Contact: phone, text, or email

Do you live within the Springfield city limits? ☐ Yes ☒ No ⇨ If yes, how long? _____

If no, do you live inside Springfield's Urban Growth Boundary? ☒ Yes ☐ No

Ward number (City residents only): _____

Are you a Springfield property owner? ☐ Yes ☒ No

Are you a Springfield business owner? ☐ Yes ☒ No

Are you a registered voter? ☒ Yes ☐ No

Occupation: Glazing Estimator Place of employment/School: McKenzie Glass

Business address: 2219 Main Street, Springfield 97477

Education: High School diploma, some college

Are you currently serving on any other board, committee, or commission? If so, please list them here:

No

How did you hear about the above vacancy?

☐ Newspaper ad ☐ Newspaper article ☐ Radio/TV ☐ Mail notice

☐ Word of mouth ☐ Board/Commission/Committee member ☒ Internet

(Over, please)

For more information please call the City Manager's Office 541.726.3700

Return this application to the City Manager's Office, 225 Fifth Street, Springfield Oregon 97477

Printed on Recycled Paper

Application for a City of Springfield Citizen Advisory Board/Commission/Committee

Please print or type:

1. What experiences / training / qualifications do you have for this particular board / commission / committee?

I have worked in Commercial & residential glazing for 15 years. I have been estimating large commercial projects for 5 years. This includes budgeting, breaking down schedule of values, and determining cost evaluation.

2. What specific contribution do you hope to make?

I'm hoping my background in glazing, as part of the construction field, can bring some knowledge in understanding the cost of projects and what is needed and not needed in a project. Help in the understanding that cost evaluation is important when delegating funds.

3. Briefly describe your involvement in relevant community groups and activities. (Lack of previous involvement will not necessarily disqualify you from consideration.)

First time trying to be apart of a government group. I have been the Cub Master of a local Cub Scout Pack for 4 years.

4. What community topics concern you that relate to this board / commission / committee? Why do you want to become a member?

I've primarly lived in Springfield during my life & seen plenty of development the past 45 years. The residential growth has always interested me. With HB 2001 allowing more condensed housing, I feel those developers should be local or within the state, not from Illinois or Florida. I feel as a member of this board I would push for local developers.

5. Most boards / commissions / committees meet monthly. Subcommittees may meet more frequently. Meetings generally last one and one-half hours. **It is highly recommended you attend a meeting before submitting the application.** Please read the news release for this position which contains the normal dates and times for these meetings and can be found at https://www.springfield-or.gov/city/newsroom/. Are you available to attend meetings on the dates listed for this committee?

(X) Yes ( ) No

Comments: I am a tentative yes to the meetings. There are more listed for this year on the calender.

I certify the information in this application and attachments are true and complete to the best of my knowledge. I understand that false or misleading statements or missing information is cause for rejection of application, removal of name from eligible list, or dismissal from the position. I hereby waive my rights to claims or damages against any employer and the City of Springfield, its officers, agents, and employees, in regard to this exchange of information. I hereby authorize to permit the City of Springfield and/or the Springfield Police Department to review my background information and if required my DMV records. I have reviewed the Advisory and meet the minimum requirements to serve/volunteer in the desired position. I also authorize to permit any materials listed above to be copied and retained by the City of Springfield. I authorize the use of my photograph.

I will defend, indemnify and hold harmless the City of Springfield, its officers, employees, and agents from and against all liability or loss and against any and all claims, actions, causes of actions, proceedings or appeals based upon or arising out of or arising from or in connection with my conduct or performance as a volunteer with the City of Springfield including but not limited damage or injury to persons or property and including without limitation attorney fees and expenses; except for losses, claims or actions resulting from the sole negligence of the City of Springfield.

Applicant Signatur[redacted] Date: 2/9/22

For more information please call the City Manager's Office 541.726.3700

Return this application to the City Manager's Office, 225 Fifth Street, Springfield Oregon 97477

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2022

JAN 20 RECD

RP

Application for a City of Springfield Citizen Advisory Board/Commission/Committee

City Manager's Office • 225 Fifth Street • Springfield, OR 97477

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Board / Commission / Committee applying for:

Community Development Advisory Committee

(A separate application must be completed for each board / commission / committee)

Name: Malissa K Glass
First Middle Initial Last

Home address: [redacted] Springfield 97477
Street City Zip

Mailing address: [redacted] Springfield 97477
Street City Zip

Day Phone [redacted] Evening phone [redacted]

Email Address [redacted]

Preferred Form of Contact: Email

Do you live within the Springfield city limits? ☐ Yes ☑ No → If yes, how long? 10 MONTHS
If no, do you live inside Springfield's Urban Growth Boundary? ☑ Yes ☐ No

Ward number (City residents only): _____

Are you a Springfield property owner?	☐ Yes	☑ No
Are you a Springfield business owner?	☐ Yes	☑ No
Are you a registered voter?	☑ Yes	☐ No

Occupation: DIRECTOR OF VOLUNTEER SERVI Place of employment/School: PEACEHEALTH

PEACEHEALTH

Business address: 3333 RIVERBEND DR, SPRINGFIELD, OR 97477

Education: BS - TEXAS TECH UNIVERSITY

Are you currently serving on any other board, committee, or commission? If so, please list them here:

NA

How did you hear about the above vacancy?

☐ Newspaper ad ☐ Newspaper article ☐ Radio/TV ☐ Mail notice

☐ Word of mouth ☐ Board/Commission/Committee member ☑ Internet

(Over, please)

For more information please call the City Manager's Office 541.726.3700
Return this application to the City Manager's Office, 225 Fifth Street, Springfield Oregon 97477

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Application for a City of Springfield Citizen Advisory Board/Commission/Committee

Please print or type:

1. What experiences / training / qualifications do you have for this particular board / commission / committee?
   In my former work role in Texas I was involved in many community events through work such as clean-up days, parades, 5K runs, etc.
   In addition, my experience wirking in large companies has given me leadership and communication experience that is invaluable.

2. What specific contribution do you hope to make?
   I bring a new set of eyes to the commitee, not just from the Springfield prospective, but coming from Texas. In addition, I am eager to listen and learn as well as offer advice and communication when needed.

3. Briefly describe your involvement in relevant community groups and activities. (Lack of previous involvement will not necessarily disqualify you from consideration.)
   In Texas I was involved with a non-profit organization for 10+ years in a volunteer role. In addition to this, my current work experience has led me to care deeply for my community and the needes of others who may not have the resources needed to get one step ahead.

4. What community topics concern you that relate to this board / commission / committee? Why do you want to become a member?
   I am fulfilled when I work with those who need help...no matter what area. I want to give back to the community and become more involved. When we first moved here from Texas I was so in awe of how much affordable housing and assistance was given out to those in need -- something you do not see in Texas. It means so much to me to live in a place where the community wants to make the world a better place to live and raise a family.

5. Most boards / commissions / committees meet monthly. Subcommittees may meet more frequently. Meetings generally last one and one-half hours. **It is highly recommended you attend a meeting before submitting the application.** Please read the news release for this position which contains the normal dates and times for these meetings and can be found at https://www.springfield-or.gov/city/newsroom/. Are you available to attend meetings on the dates listed for this committee?

   (•) Yes ( ) No

   Comments:_____

I certify the information in this application and attachments are true and complete to the best of my knowledge. I understand that false or misleading statements or missing information is cause for rejection of application, removal of name from eligible list, or dismissal from the position. I hereby waive my rights to claims or damages against any employer and the City of Springfield, its officers, agents, and employees, in regard to this exchange of information. I hereby authorize to permit the City of Springfield and/or the Springfield Police Department to review my background information and if required my DMV records. I have reviewed the Advisory and meet the minimum requirements to serve/volunteer in the desired position. I also authorize to permit any materials listed above to be copied and retained by the City of Springfield. I authorize the use of my photograph.

I will defend, indemnify and hold harmless the City of Springfield, its officers, employees, and agents from and against all liability or loss and against any and all claims, actions, causes of actions, proceedings or appeals based upon or arising out of or arising from or in connection with my conduct or performance as a volunteer with the City of Springfield including but not limited damage or injury to persons or property and including without limitation attorney fees and expenses; except for losses, claims or actions resulting from the sole negligence of the City of Springfield.

Applicant Signatu[redacted] Date: 11/09/2022

For more information please call the City Manager's Office 541.726.3700
Return this application to the City Manager's Office, 225 Fifth Street, Springfield Oregon 97477

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JAN 24 RECD

Application for a City of Springfield Citizen Advisory Board/Commission/Committee

City Manager's Office • 225 Fifth Street • Springfield, OR 97477

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Board / Commission / Committee applying for:

Community Development Advisory Committee

(A separate application must be completed for each board / commission / committee)

Name: Rebecca (First) E (Middle Initial) Cashero (Last)

Home address: [redacted] (Street) Springfield (City) 97478 (Zip)

Mailing address: [redacted] (Street) Springfield (City) 97478 (Zip)

Day Phone: [redacted] Evening phone: [redacted]

Email Address: [redacted]

Preferred Form of Contact: Day Phone

Do you live within the Springfield city limits? ☑ Yes ☐ No ⇨ If yes, how long? 3 years

If no, do you live inside Springfield's Urban Growth Boundary? ☐ Yes ☐ No

Ward number (City residents only): Ward 5

Are you a Springfield property owner? ☐ Yes ☑ No

Are you a Springfield business owner? ☐ Yes ☑ No

Are you a registered voter? ☑ Yes ☐ No

Occupation: University Housing Operations Place of employment/School: Oregon State University

Oregon State University

Business address: 957 SW Jefferson Ave, Corvallis, OR 97333

Education: Master's of Arts in Social Science: Environment and Community

Are you currently serving on any other board, committee, or commission? If so, please list them here:

No, I am not currently serving on any boards, committees, or commissions.

How did you hear about the above vacancy?

☐ Newspaper ad ☐ Newspaper article ☐ Radio/TV ☐ Mail notice

☐ Word of mouth ☐ Board/Commission/Committee member ☑ Internet

(Over, please)

For more information please call the City Manager's Office 541.726.3700

Return this application to the City Manager's Office, 225 Fifth Street, Springfield Oregon 97477

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Application for a City of Springfield Citizen Advisory Board/Commission/Committee

Please print or type:

1. What experiences / training / qualifications do you have for this particular board / commission / committee?

   Throughout my professional and academic careers, I have focused on building inclusive and resilient communities. Last December, I completed my thesis for a Master's in Environment and Community from Humboldt State University. While working on my Master's thesis, I volunteered as a policy consultant with non-profits and utilized qualitative and quantitative data to inform community stakeholder decision-making.

2. What specific contribution do you hope to make?

   Springfield is my chosen community! I want to focus on Springfield's long-term future sustainable community development.

3. Briefly describe your involvement in relevant community groups and activities. (Lack of previous involvement will not necessarily disqualify you from consideration.)

   Before moving to Oregon, I volunteered with the California Statewide Wood Energy Team (SWET), a subgroup of California's ad-hoc Forest Biomass Working Group (CA FBWG) which focuses on community wood energy development throughout the state and diverse individuals and organizations focused on rural forest community well-being and resilience through collective strategies to increase forest wood utilization.

4. What community topics concern you that relate to this board / commission / committee? Why do you want to become a member?

   As a renter and hope-to-be future homeowner, I am interested in the future of housing development in Springfield. Housing affordability is a critical issue throughout the state of Oregon, and I want to be a part of increasing the accessibility of affordable housing to low-income and under-served residents. I want to be a part of the process of having Springfield be a fantastic community for diverse families to call home over the next few decades.

5. Most boards / commissions / committees meet monthly. Subcommittees may meet more frequently. Meetings generally last one and one-half hours. **It is highly recommended you attend a meeting before submitting the application.** Please read the news release for this position which contains the normal dates and times for these meetings and can be found at https://www.springfield-or.gov/city/newsroom/. Are you available to attend meetings on the dates listed for this committee?

   ◉ Yes ○ No

   Comments: _____

I certify the information in this application and attachments are true and complete to the best of my knowledge. I understand that false or misleading statements or missing information is cause for rejection of application, removal of name from eligible list, or dismissal from the position. I hereby waive my rights to claims or damages against any employer and the City of Springfield, its officers, agents, and employees, in regard to this exchange of information. I hereby authorize to permit the City of Springfield and/or the Springfield Police Department to review my background information and if required my DMV records. I have reviewed the Advisory and meet the minimum requirements to serve/volunteer in the desired position. I also authorize to permit any materials listed above to be copied and retained by the City of Springfield. I authorize the use of my photograph.

I will defend, indemnify and hold harmless the City of Springfield, its officers, employees, and agents from and against all liability or loss and against any and all claims, actions, causes of actions, proceedings or appeals based upon or arising out of or arising from or in connection with my conduct or performance as a volunteer with the City of Springfield including but not limited damage or injury to persons or property and including without limitation attorney fees and expenses; except for losses, claims or actions resulting from the sole negligence of the City of Springfield.

Applicant Signature [redacted] Date: 01/23/2022

For more information please call the City Manager's Office 541.726.3700
Return this application to the City Manager's Office, 225 Fifth Street, Springfield Oregon 97477

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SPRINGFIELD OREGON

1:10p
FEB 10 RECD
AP

Application for a City of Springfield Citizen Advisory Board/Commission/Committee

City Manager's Office • 225 Fifth Street • Springfield, OR 97477

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Board / Commission / Committee applying for:
Community Development Advisory
(A separate application must be completed for each board / commission / committee)

Name: Patricia A Shute
First Middle Initial Last

Home address: [redacted] Springfield 97477
Street City Zip

Mailing address: [redacted]
Street City Zip

Day Phone: [redacted] Evening phone: [redacted]

Email Address: [redacted]

Preferred Form of Contact: _

Do you live within the Springfield city limits? ☒ Yes ☐ No ⇨ If yes, how long? 3yrs
If no, do you live inside Springfield's Urban Growth Boundary? ☐ Yes ☐ No

Ward number (City residents only): Ward 2

Are you a Springfield property owner? ☒ Yes ☐ No
Are you a Springfield business owner? ☐ Yes ☒ No
Are you a registered voter? ☒ Yes ☐ No

Occupation: retired educator/ family services coordinator Place of employment/School:

Business address:

Education: BA Fine arts U of O advanced training in Child Development family

Are you currently serving on any other board, committee, or commission? If so, please list them here: NO ASSOC. services and childhood special needs

How did you hear about the above vacancy?

☐ Newspaper ad ☐ Newspaper article ☐ Radio/TV ☐ Mail notice
☐ Word of mouth ☐ Board/Commission/Committee member ☒ Internet

(Over, please)

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SPRINGFIELD OREGON

Application for a City of Springfield Citizen Advisory Board/Commission/Committee

Please print or type:

1. What experiences / training / qualifications do you have for this particular board / commission / committee?

Most of my adult life I worked with families who experienced unstable housing - including 12½ years with Head Start, 20 years providing family support through Linn-Benton Community College, and Migrant Head Start. Much training re: working with other agencies.

2. What specific contribution do you hope to make?

I have personal perspectives as a younger low income single mom and have had help with housing subsities early on. I have worked most of my adult life with low income families and have their experiences with housing as well as landlords.

3. Briefly describe your involvement in relevant community groups and activities. (Lack of previous involvement will not necessarily disqualify you from consideration.)

I have worked with school districts, law enforcement, housing, special needs agencies and more to provide wrap around support to families. I've done committee work and planning and some fundraising.

4. What community topics concern you that relate to this board / commission / committee? Why do you want to become a member?

Parenting support, housing stability, quality of planning and communications skills for renters as it applies to housing and other life skills needs.

5. Most boards / commissions / committees meet monthly. Subcommittees may meet more frequently. Meetings generally last one and one-half hours. **It is highly recommended you attend a meeting before submitting the application.** Please read the news release for this position which contains the normal dates and times for these meetings and can be found at https://www.springfield-or.gov/city/newsroom/. Are you available to attend meetings on the dates listed for this committee?

☒ Yes ○ No

Comments:

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Applicant Signature: [redacted] Date: 2/10/22

For more information please call the City Manager's Office 541.726.3700
Return this application to the City Manager's Office, 225 Fifth Street, Springfield Oregon 97477

Printed on Recycled Paper

AGENDA ITEM SUMMARY

S P R I N G F I E L D
C I T Y C O U N C I L

Meeting Date:	2/28/2022
Meeting Type:	Work Session
Staff Contact/Dept.:	Amy Orre
Staff Phone No:	541-726-2246
Estimated Time:	10 Minutes
Council Goals:	Mandate

ITEM TITLE:

ARTS COMMISSION APPLICANT INTERVIEWS

ACTION REQUESTED:

Interview one candidate for the two vacancies on the Springfield Arts Commission and decide on appointments.

ISSUE STATEMENT:

One applicant applied for the two vacancies. One vacancy is full term vacancy with an expiration of December 31, 2025. Joshua Melte resigned from the Springfield Arts Commission leaving a partial term with an expiration of December 31, 2023.

The Arts Commission recommends the applicant to be interviewed by the Council.

ATTACHMENTS:

Attachment 1: Arts Commission Interview Questions
Attachment 2: Application of Savannah Bryan

DISCUSSION/ FINANCIAL IMPACT:

The City received one application for the two vacancies during the four-week recruitment for the Arts Commission which closed February 11, 2022. Savannah Bryan submitted an application for a full-term ending December 31, 2025. The remaining vacancy has an expiration of December 31, 2023.

Members appointed to the Springfield Arts Commission shall be residents, property owners or business owners in Springfield, or specialists with expertise in the fields of visual, performance, literary, or multi-media art. No fewer than seven of the nine members must reside, own property, or own a business in Springfield (97477, 97478, or 97482). One commissioner, Uyen-thi Nguyen, resides outside Springfield.

The Arts Commission requests the candidate be interviewed by the City Council. The Arts Commission believes the candidate is eligible and qualified to serve on the commission. Following the interview the Council may formally ratify the appointments during the Regular Meeting on March 7, 2022.

Arts Commission Interview Schedule & Questions

Schedule

- Interview of Savannah Bryan

Interview Questions for applicant

1. Why are you interested in serving on the Arts Commission?

2. Describe your understanding of the role you will have serving as an Arts Commissioner and how it relates to the work of the Council.

3. What do you see as current issues and challenges for the City of Springfield?

Rec'd 02/11/2022
AP 4:00pm

Application for a City of Springfield Citizen Advisory Board/Commission/Committee

City Manager's Office • 225 Fifth Street • Springfield, OR 97477

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Board / Commission / Committee applying for:

Springfield Art Commissions

(A separate application must be completed for each board / commission / committee)

Name: Savannah M. Bryan
First Middle Initial Last

Home address: 5[redacted]
Street City Zip

Mailing address: [redacted]
Street City Zip

Day Phone: 5[redacted] Evening phone: [redacted]

Email Address: [redacted]

Preferred Form of Contact: Email

Do you live within the Springfield city limits? ☑ Yes ☐ No ⇨ If yes, how long? 10+ years
If no, do you live inside Springfield's Urban Growth Boundary? ☐ Yes ☐ No

Ward number (City residents only): 2

Are you a Springfield property owner?	☐ Yes	☑ No
Are you a Springfield business owner?	☐ Yes	☑ No
Are you a registered voter?	☑ Yes	☐ No

Occupation: Artist Place of employment/School: self-employeed

self-employeed

Business address: n/a

Education: High School

Are you currently serving on any other board, committee, or commission? If so, please list them here:

no

How did you hear about the above vacancy?

☐ Newspaper ad ☐ Newspaper article ☐ Radio/TV ☐ Mail notice

☑ Word of mouth ☐ Board/Commission/Committee member ☐ Internet

(Over, please)

For more information please call the City Manager's Office 541.726.3700
Return this application to the City Manager's Office, 225 Fifth Street, Springfield Oregon 97477

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Application for a City of Springfield Citizen Advisory Board/Commission/Committee

Please print or type:

1. What experiences / training / qualifications do you have for this particular board / commission / committee?

   I do not have any eperience other than hosting a handful of art shows at local galleries. I have many years experience in customer service so I am naturally very people oriented. I am a local artist and I am from Springfield so I feel I could be good, diverse representation if the commission.

2. What specific contribution do you hope to make?

   I hope to expand people's minds through artwork. I hope to help other local artists gain exposure in Springfield.

3. Briefly describe your involvement in relevant community groups and activities. (Lack of previous involvement will not necessarily disqualify you from consideration.)

   I am not involved in any community groups. I recently shifted my career to soleley being a mother, and working on my art. I hope to begin here! We all ust start somewhere.

4. What community topics concern you that relate to this board / commission / committee? Why do you want to become a member?

   We live in a beatiful city, and downtown is really up and coming, I want Springfield to be unique and authentic and boast all the talent we have here. Art will greatly enhance our city.

5. Most boards / commissions / committees meet monthly. Subcommittees may meet more frequently. Meetings generally last one and one-half hours. **It is highly recommended you attend a meeting before submitting the application.** Please read the news release for this position which contains the normal dates and times for these meetings and can be found at https://www.springfield-or.gov/city/newsroom/. Are you available to attend meetings on the dates listed for this committee?

   ◉ Yes ○ No

   Comments:_____

I certify the information in this application and attachments are true and complete to the best of my knowledge. I understand that false or misleading statements or missing information is cause for rejection of application, removal of name from eligible list, or dismissal from the position. I hereby waive my rights to claims or damages against any employer and the City of Springfield, its officers, agents, and employees, in regard to this exchange of information. I hereby authorize to permit the City of Springfield and/or the Springfield Police Department to review my background information and if required my DMV records. I have reviewed the Advisory and meet the minimum requirements to serve/volunteer in the desired position. I also authorize to permit any materials listed above to be copied and retained by the City of Springfield. I authorize the use of my photograph.

I will defend, indemnify and hold harmless the City of Springfield, its officers, employees, and agents from and against all liability or loss and against any and all claims, actions, causes of actions, proceedings or appeals based upon or arising out of or arising from or in connection with my conduct or performance as a volunteer with the City of Springfield including but not limited damage or injury to persons or property and including without limitation attorney fees and expenses; except for losses, claims or actions resulting from the sole negligence of the City of Springfield.

Applicant Signature:_____ Date: 11 Feb 2022

For more information please call the City Manager's Office 541.726.3700
Return this application to the City Manager's Office, 225 Fifth Street, Springfield Oregon 97477

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AGENDA ITEM SUMMARY		
	Meeting Date:	2/28/2022
	Meeting Type:	Work Session
	Staff Contact/Dept.:	Madeline McGraw/Museum
	Staff Phone No:	541-726-3677
	Estimated Time:	10 Minutes
S P R I N G F I E L D C I T Y C O U N C I L	**Council Goals:**	Promote and Enhance our Hometown Feel while Focusing on Livability and Environmental Quality

ITEM TITLE:	MUSEUM ADVISORY COMMITTEE APPLICANT INTERVIEWS
ACTION REQUESTED:	Review the one application received for open positions on the Museum Advisory Committee. Interview the candidate and make recommendation to appoint or not to appoint at the March 7, 2022.
ISSUE STATEMENT:	In response to City Council's decision for boards, commissions, and committees have nine members, the Museum Committee opened recruitment for two positions. The Museum Committee is responsible for making recommendations for Museum exhibits and programs; assisting with implementation of exhibits and special events; assisting with community outreach and publicity; and approving Museum policies.
ATTACHMENTS:	Attachment 1. Museum Committee Interview Questions Attachment 2. David Schmunk Application
DISCUSSION/ FINANCIAL IMPACT:	In response to a posting that closed February 11, 2022, one application for the Museum Committee was received from David Schmunk. After review of the candidates' application and completion of the interviews, if the Council finds the current applicant eligible and qualified for the committee, they will need to appoint one applicant to a three year term (March 15, 2022-December 31, 2025).

Museum Committee Interview Schedule & Questions

Schedule

- Interview of David Schmunk

Interview Questions for applicant

1. Why are you interested in serving on the Museum Committee?

2. Describe your understanding of the role you will have serving the Museum Committee and how it relates to the work of the Council.

3. What do you see as current issues and challenges for the City of Springfield?

Rec'd 02/11/2022 at 3:30pm- AP

Application for a City of Springfield Citizen Advisory Board/Commission/Committee

City Manager's Office • 225 Fifth Street • Springfield, OR 97477

PLEASE NOTE:

- **When possible, council will not appoint people currently serving on another governing body to the Planning Commission or Budget Committee.**
- **When appointing people to any of the other city boards, commissions or committees, the Council shall take into account whether that person is being reappointed for a subsequent term, is currently serving on another governing body or currently appointed to another city board, commission or committee.**
- **When possible, the Council will appoint people to serve on one City board, commission or committee only.**

Board / Commission / Committee applying for:

Springfield History Museum Committee Member

(A separate application must be completed for each board / commission / committee)

Name: David (First) A (Middle Initial) Schmunk (Last)

Home address: _____ Street _____ City _____ Zip

Mailing address: _____ Street _____ City _____ Zip

Day Phone: _____ Evening phone: same

Email Address: _____

Preferred Form of Contact: _____

Do you live within the Springfield city limits? ☑ Yes ☐ No ⇨ If yes, how long? 61 years less 9 between

If no, do you live inside Springfield's Urban Growth Boundary? ☐ Yes ☐ No

Ward number (City residents only): Ward 6

Are you a Springfield property owner? ☑ Yes ☐ No

Are you a Springfield business owner? ☐ Yes ☑ No

Are you a registered voter? ☑ Yes ☐ No

Occupation: Accounting Technician Place of employment/School: University of Oregon

University of Oregon

Business address: 1415 Kincaid Street; Suite PLC 175; Eugene, OR 97403

Education: Some college

Are you currently serving on any other board, committee, or commission? If so, please list them here:

No

How did you hear about the above vacancy?

☐ Newspaper ad ☐ Newspaper article ☐ Radio/TV ☐ Mail notice

☐ Word of mouth ☐ Board/Commission/Committee member ☑ Internet

(Over, please)

For more information please call the City Manager's Office 541.726.3700

Return this application to the City Manager's Office, 225 Fifth Street, Springfield Oregon 97477

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Application for a City of Springfield Citizen Advisory Board/Commission/Committee

Please print or type:

1. What experiences / training / qualifications do you have for this particular board / commission / committee?

   I was born and raised in Springfield attending Town & Country, Maple, Briggs, and Thurston High. I have a deep appreciation for history, both locally and globally, developed through decades of travel and international work experience. My family owned a substantial business in Springfield for nearly 70 years until just recently and I was introduced to many prominent players in Springfield history through my father and my uncle, Nate Knecht, in the 60's and 70's.

2. What specific contribution do you hope to make?

   As I do not know the dynamic of the current committee members, all I can assert is that I love my hometown and know much of its history from well before William Stevens and Elias and Mary Briggs arrived and the Kalapuya people were displaced. I would like to get support for a permanent display/monument to Smith Mountjoy as most longtime residents have seen and know his works well, but have no idea who he was. And I want to find a copy of Chartroose Caboose!!!

3. Briefly describe your involvement in relevant community groups and activities. (Lack of previous involvement will not necessarily disqualify you from consideration.)

   Other than my work with Jesse Maine in the '90's, I have no history of involvement in any community group; though I have attended and participated in scores of activities throughout the decades from the Broiler and Filbert Festivals, to MLK Day marches and the unveiling of the Kesey and Simpson murals. I have also been an avid photographer from an early age and have a fairly large collection of photos of Springfield over the last 70 years taken by my father and myself.

4. What community topics concern you that relate to this board / commission / committee? Why do you want to become a member?

   I believe I have a unique perspective on my birthplace that has seen so much turbulent change over my lifetime from the thriving downtown of my youth, through the troubled years until just the last few when Springfield Downtown is now a thriving destination point. We need to understand and record how we got here and how those of whom came from elsewhere greatly contributed to that renaissance.

5. Most boards / commissions / committees meet monthly. Subcommittees may meet more frequently. Meetings generally last one and one-half hours. **It is highly recommended you attend a meeting before submitting the application.** Please read the news release for this position which contains the normal dates and times for these meetings and can be found at https://www.springfield-or.gov/city/newsroom/. Are you available to attend meetings on the dates listed for this committee?

   ◉ Yes ○ No

   Comments:_____

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Applicant Signature:_____ Date: February 11, 2022

For more information please call the City Manager's Office 541.726.3700
Return this application to the City Manager's Office, 225 Fifth Street, Springfield Oregon 97477

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AGENDA ITEM SUMMARY

S P R I N G F I E L D
C I T Y C O U N C I L

Meeting Date:	2/28/2022
Meeting Type:	Work Session
Staff Contact/Dept.:	Melissa Cariño/DPW
Staff Phone No:	541-744-4068
Estimated Time:	10 Minutes
Council Goals:	Encourage Economic Development and Revitalization through Community Partnerships

ITEM TITLE: HISTORIC COMMISSION APPLICANT INTERVIEW

ACTION REQUESTED: Conduct an interview to fill a vacancy on the Historic Commission.

ISSUE STATEMENT: There are currently three vacancies on the 9-member Historic. The recruitment for these vacancies opened on January 12, 2022 and closed on February 11, 2022. The City received one application from Taran Wood.

ATTACHMENTS: Attachment 1 – Historic Commission Interview Questions
Attachment 2 – Taran Wood Application

DISCUSSION/ FINANCIAL IMPACT: The Historic Commission has three vacancies, and the City received a candidate application from one community member, Taran Wood, who submitted his application on January 31, 2022.

Qualifications for membership on the Historic Commission include expertise in the fields of architecture, history, architectural history, planning, or archeology; residency within the *Metro Plan* boundaries; or as residents, electors, or property owners within Springfield.

State and Federal funding of the City's historic preservation activities stipulate that a majority of the Commissioners have professional qualifications in a field related to historic preservation. Three current members possess these qualifications. The Historic Commission has also recently completed the National Alliance of Preservation Commissions (NAPC) training, and the training materials, including recordings, are accessible from NAPC by new Commissioners until April 2022.

Council Operating Policies state in Section IX, Subsection 1.3, "Springfield's boards, commissions, committees, and task forces bring together citizen viewpoints which might not otherwise be heard. Persons of wide-ranging interests who want to participate in public service, but not compete for public office, may choose to be involved in advisory boards, commissions, committees, and task forces instead. These bodies also serve as a training ground or a stepping-stone for qualified persons who are interested in seeking elected public office. They also help fulfill the goals of the City's adopted Citizen Involvement Program to have an informed and involved citizenry."

Springfield Municipal Code Section 2.506 states that any vacancy shall be filled for the unexpired portion of the term of the member creating the vacancy, and Section 2.504 states that appointed members shall hold office for four years with the terms staggered to provide overlapping and continuity.

Historic Commission Interview Schedule & Questions

Schedule

- Interview of Taran Wood

Interview Questions for applicant

1. Why are you interested in serving on the Historic Commission?

2. Describe your understanding of the role you will have serving as an Historic Commissioner and how it relates to the work of the Council.

3. What do you see as current issues and challenges for the City of Springfield?

SPRINGFIELD OREGON

Application for a City of Springfield Citizen Advisory Board/Commission/Committee

Rec'd 01/31/2022 at 8:41am- AP

City Manager's Office • 225 Fifth Street • Springfield, OR 97477

PLEASE NOTE:

- **When possible, council will not appoint people currently serving on another governing body to the Planning Commission or Budget Committee.**
- **When appointing people to any of the other city boards, commissions or committees, the Council shall take into account whether that person is being reappointed for a subsequent term, is currently serving on another governing body or currently appointed to another city board, commission or committee.**
- **When possible, the Council will appoint people to serve on one City board, commission or committee only.**

Board / Commission / Committee applying for:

Historic Commission

(A separate application must be completed for each board / commission / committee)

Name: Taran D Wood
First Middle Initial Last

Home address: [redacted] Springfield 97477
Street City Zip

Mailing address: [redacted] Springfield 97477
Street City Zip

Day Phone: [redacted] Evening phone: [redacted]

Email Address: [redacted]

Preferred Form of Contact: Day Phone

Do you live within the Springfield city limits? Yes ⇨ If yes, how long? 20 years
No If no, do you live inside Springfield's Urban Growth Boundary? Yes No

Ward number (City residents only): 3

Are you a Springfield property owner? Yes No
Are you a Springfield business owner? Yes No
Are you a registered voter? Yes No

Occupation: Student Place of employment/School:

Business address:

Education: Associates of the Arts Transfer, persuing bachelor's degree in History.

Are you currently serving on any other board, committee, or commission? If so, please list them here:
I am not serving on any other board, committee, or commission.

How did you hear about the above vacancy?

- [ ] Newspaper ad
- [ ] Newspaper article
- [ ] Radio/TV
- [ ] Mail notice
- [ ] Word of mouth
- [x] Board/Commission/Committee member
- [ ] Internet

(Over, please)

For more information please call the City Manager's Office 541.726.3700
Return this application to the City Manager's Office, 225 Fifth Street, Springfield Oregon 97477

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Application for a City of Springfield Citizen Advisory Board/Commission/Committee

Please print or type:

1. What experiences / training / qualifications do you have for this particular board / commission / committee?
   I am currently studying to earn my Bachelor's of Science in History at Eastern Oregon University. I hope to become a historian and have knowledge of how to conduct historical research. I am also experienced in working with the nonprofit Workin' Bridges to save historic bridges, and as such have knowledge

2. What specific contribution do you hope to make?
   I hope to add more historic insight to the commission as well as to assist in conducting the buisness of the commission. I hope to help reduce the workload of the commission by serving as a member.

3. Briefly describe your involvement in relevant community groups and activities. (Lack of previous involvement will not necessarily disqualify you from consideration.)
   I intern at the Springfield History Museum as well as the Lane County History Museum.

4. What community topics concern you that relate to this board / commission / committee? Why do you want to become a member?
   I want to become a member of the board because I am concerned about preserving historic resources; I want to preserve historic resources for future generations.

5. Most boards / commissions / committees meet monthly. Subcommittees may meet more frequently. Meetings generally last one and one-half hours. **It is highly recommended you attend a meeting before submitting the application.** Please read the news release for this position which contains the normal dates and times for these meetings and can be found at https://www.springfield-or.gov/city/newsroom/. Are you available to attend meetings on the dates listed for this committee?

   Yes No

   Comments: I work from 3 PM to 6 PM at Cesar Chavez Elementary School as part of the BEST afterschool enrichment program from Monday to Thursday of every week.

I certify the information in this application and attachments are true and complete to the best of my knowledge. I understand that false or misleading statements or missing information is cause for rejection of application, removal of name from eligible list, or dismissal from the position. I hereby waive my rights to claims or damages against any employer and the City of Springfield, its officers, agents, and employees, in regard to this exchange of information. I hereby authorize to permit the City of Springfield and/or the Springfield Police Department to review my background information and if required my DMV records. I have reviewed the Advisory and meet the minimum requirements to serve/volunteer in the desired position. I also authorize to permit any materials listed above to be copied and retained by the City of Springfield. I authorize the use of my photograph.

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Applicant Signature: [redacted] Date: 1/29/2022

For more information please call the City Manager's Office 541.726.3700
Return this application to the City Manager's Office, 225 Fifth Street, Springfield Oregon 97477

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