

Springfield Public Library Advisory Board
July 6, 2021 Meeting Minutes

In attendance: Clyde Miller (Chair), Angela Miceli (Vice-Chair), Ralene Linneman, Mary Beth Phelps, Carolyn Rebbert, Heather Huerta, Kristen Curé, and Mindy Linder
Absent: Linda Mears, Kristine Fuller, Sean Van Gordan (Mayor), Emily David (Library Director)

1. Clyde called the meeting to order at 5:33
2. There was no audience and no business from the audience.
3. Ralene moved to approve the minutes from the July 6 meeting. Mary Beth seconded the motion.
4. There were no communications.
5. Library Director Report: Clyde reported that he is working with Emily on the survey “closed” issue. *He will follow up with Emily to verify that it’s open.* Kristen expressed gratitude for the library’s proposed hours being slightly later. From a staff perspective, not opening until noon on Mondays will help staff a lot, given the fewer staff members, and the reduced hours will help cover extra desk shifts.
6. **Old Business**:
 - Community survey– Heather has received some physical surveys and will be handing those out in the coming week. The 16th, there will be another pop-up at the Arc building and paper surveys will be handed out. Every Friday, starting the 7th, it will be handed out during evening events. Kristen suggested the Catholic community food picks. The Cares center library pop-up might be an opportunity. Mindy mentioned other events that she will make sure that the board is informed about.
 - Extended use fees/fines– This was discussed in terms of what is reasonable for us to do as a board. Kristen will ask Emily what meetings we should consider attending to support the hours and extending the library’s current fine policy. *Clyde will send an email asking the board members to report what ward they represent.*
7. **New Business**:
 - EDI –Mindy and Kristen provided information on the current EDI initiatives that the library is working on, though it was cut short due to time. Heather motioned to vote on having Mindy and Kristen come back next month. The vote was unanimous to have them come back and continue the conversation. *They will come back for the September meeting.*
 - Before the Ballot discussion was tabled until next meeting.
8. **Announcements**–
9. Action items–Clyde will italicize action items from the minutes before they are sent out.

At 7:05 p.m. Heather moved to adjourn the meeting. Ralene seconded the motion.

Respectfully submitted,
Clyde Miller