



MONTHLY MEETING MINUTES

Springfield City Hall, 225 5th St., Springfield, OR 97477
December 14, 2021, 6:30 p.m.

A regular meeting of the Springfield Arts Commission was held on December 14, 2021 via GoToMeeting. The chair and acting secretary were present. A quorum being present, the meeting was called to order at 6:30 p.m.

ATTENDANCE

Attending:

- Kayla Ackerman, Chair
- Meredith Branch
- Thi Nguyen (Acting Secretary)
- Melissa Green
- Antonio Huerta
- Kelly Moninger
- Amy Orre, Staff Liaison
- Leonard Stoehr, Council Liaison

Guests:

- Emily David, Library and Museum Director
- **KEY**
- EAC: Emerald Art Center
- POC: Point of Clarification
- GMP: Guaranteed Maximum Price
- SAC: Springfield Arts Commission

- HAG: Heritage Arts Grant
- CHG: City Hall Gallery
- LAC: Lane Arts Council
- YAG: Young Artists Gallery

AGENDA ITEMS DISCUSSED:

6:30 – 6:34 • NOVEMBER MINUTES • KAYLA

- Kayla asked for any discussion on November minutes.
- **MOTION:** Meredith moved to approve November minutes. Motion was unanimously approved.

6:34 – 6:42 • LIAISON REPORT • AMY

- Amy reviewed monthly financials.
 - \$1,000 was given to the Illumination project. There were 300 people at the last Friday Artwalk!
- Council approved Antonio to 4 year term.
- Council approved the SAC bylaws. Kayla will need to sign them and they will be all set.
- Deborah Andrich is interested in getting a mural going at the Vet clinic on Q St. She says the owners are interested in putting a mural on their building. They are looking for funding and other mural support. Antonio will reach out to her.

6:42 – 6:57 • ILLUMINATION PROJECT • EMILY

- Emily David, the Library and Museum Director appreciates support. Illumination project is off to a great start and will be up for the next two Artwalks. Regarding past funding requests, checking in to see how best to move forward in the future.
 - Feedback is to provide more planning time next time around; SAC felt solely responsible for whether the project would be funded. There was little time to discuss and decide.
 - SAC discussed developing a timeline/simple process for special requests so outside parties can understand the timeframe reasonable for requests, and allow for enough running time to efficiently support programs.
 - SAC will let Emily know what timeline would be reasonable for future requests

• 6:57 – 7:02 • MEETING START TIME FOR IN-PERSON • KAYLA

- In preparation of moving to in-person meetings, the time must be changed. The Library closes at 7 pm. Our first in-person meeting is TBA. Will in-person meetings be required or is zoom an option still? Can work with disabilities/medically compromised; otherwise, in-person meeting is highly encouraged.
- **MOTION:** When SAC meets in-person the start time will be 5:30 pm, ends at 7 pm. Kelly motions, Meredith seconds. Motion was unanimously approved.

• 7:02 – 7:26 • ARTWALK • KAYLA

- Gallery will be back open. Artwalk is January 14.
 - Will need commissioners to host Artwalk per event. 4:30-5:45 pm (2 to open) then 5:45-7 pm (2 to close). Need commissioners to sign up.
 - Will not offer food at this time.
 - Kayla can find a musician. There is a list on the google drive.
 - Kelly says artists are pretty much lined up for the next year since everything was delayed from Covid. Kelly is the first artist.
 - Kayla will notify Miriam at EAC that we plan to restart and see what we need.
 - Kelly will reach out to Summer to coordinate marketing, posters process (creation, who will put them up, etc.)
 - Poster funds come out of marketing, artwalk budget covers food/musicians. There is \$500 in the artwalk budget.

- **MOTION:** To start Artwalk in Jan 2022 and set aside \$100 for musicians each month until June. Thi motions, Meredith seconds. Motion was unanimously approved.

• 7:26 – 7:50

• COMMISSION UPDATES AND
COUNCIL REPORT

• ALL

- 7:26-7:28 Public art

- Thi gave Mary at Duluth Trading info on several muralists. Updated some artists' listing in the google drive. Kayla connected with Stacey at LAC regarding Duluth murals. Still looking for artists to restore Oregon Trail mural. Looking at options for creating google virtual tour and website to archive murals that are gone.
- Kayla /Meredith shared Oregonion article about Springfield murals
<https://www.oregonlive.com/living/2021/12/springfield-is-home-to-dozens-of-simpsons-murals-and-even-more-public-art.html>

- 7:28-7:35 Outreach

- Antonio reported that the Spanish radio station is interested, did want to see if there was funding. Seemed open to doing PSA for us. Maybe we can do that for upcoming shows, like Artwalk.
- Group agrees it would be great to reach out to Latinx community, whether it's working with performers/musicians, sharing Heritage Arts info, Artwalks etc. The radio is a good way to connect with the community. Might look at using some marketing funds for ads in the future.

- 7:35-7:37 Heritage Arts

- Antonio said A3 will send the money back for the program that they cannot complete.
- Received images from the Riverkeeper program:
<https://drive.google.com/drive/folders/1UksrXN9k06LIPjqGhRgsE69D-hyuOLr>
- Melissa noted SAC discussed collecting/sharing funded program pictures with future applicants

- 7:37-7:41 Marketing/Gallery

- Kelly asked about artists' paperwork to complete regarding inventory. During exhibition/install have the artist sign it so there is a record of what is there. Might need someone from the city, or arts commissioner, will sign off. City staff will take a video record so we have things covered regarding liability. If they switch out artwork we will need to document that as well.

- 7:41-7:46 Website

- Library is willing to put up links to google virtual tour/video of Springfield murals on arts commission website. Thi will send questions to Amy to ask about permissions for link to website or other media pecifically designed to archive Springfield murals.
 - 7:46-7:50 Council Report
 - Egan Warming Center will start to open due to weather. St Vincent de Paul will walk through the Memorial Building at 799 H St, and set up. For now, taking populations and putting them in hotel rooms. A 4-story habitation at the former Buick site has been approved. Hope for future, long-term housing developed in Glenwood.
- 7:50 – 8:07
 - COMMISSION MEET/GREET
 - ALL
- Thi requested each person share a little bit about themselves to get to know each other

Meeting adjourned 8:07 pm

Thi Nguyen

December 14, 2021

Date