



CITY OF SPRINGFIELD, OREGON

225 Fifth St, Springfield OR 97477 (541) 726-3753

permitcenter@springfield-or.gov

Online at BuildingPermits.Oregon.gov

This permit is issued under OAR 918-440-0050. Permits are nontransferable.

Permits expire if work is not started within 180 days of issuance or if work is suspended for 180 days.

MECHANICAL PERMIT APPLICATION

PERMIT #:	DATE:
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CATEGORY OF CONSTRUCTION	
<input type="checkbox"/> Residential	<input type="checkbox"/> Commercial <input type="checkbox"/> Government
JOB SITE LOCATION	
Job site address:	Ste/bldg/apt:
City/State/Zip:	
Map/Tax Lot #:	
DESCRIPTION OF WORK	
PROPERTY OWNER	
Name:	
Address:	
City/State/Zip:	
Phone:	
Email:	
This installation is being made on property owned by me or a member of my immediate family, and is exempt from licensing requirements under ORS 701.010	
Owner Signature:	
CONTRACTOR INFORMATION	
Business name:	
Address:	
City/State/Zip:	
Phone:	
Email:	
CCB License #:	
Print name:	
Signature:	

FEE SCHEDULE			
COMMERCIAL - based on valuation			\$
Enter value of installation and equipment \$ _____			
RESIDENTIAL	Qty	FEE	TOTAL
Air-handling units including ducts			
Up to 10,000 CFM		\$35.00	\$
Over 10,000 CFM		\$45.00	\$
Compressor/absorption system			
Up to 3 hp/100k BTU		\$23.00	\$
Up to 15 hp/500k BTU		\$55.00	\$
HVAC/Furnace including ducts and vents			
Up to 100k BTU/hr		\$23.00	\$
Over 100k BTU/hr		\$26.00	\$
Heating/Cooling/Appliances/Stoves/Exhaust/Vents			
Air Conditioner		\$30.00	\$
Chimney/liner/flue/vent		\$30.00	\$
Clothes dryer exhaust		\$20.00	\$
Decorative gas fireplace		\$30.00	\$
Ductwork - no appliance/fixture		\$20.00	\$
Evaporative cooler/fan		\$30.00	\$
Gas or wood fireplace/insert		\$55.00	\$
Heat Pump		\$45.00	\$
Hood with exhaust and duct		\$30.00	\$
Mini split (addtl heat source _____)		\$30.00	\$
Range hood/other kitchen		\$30.00	\$
Unit Heater		\$23.00	\$
Vent fan connected to a single duct		\$20.00	\$
Water Heater		\$30.00	\$
Wood/pellet/gas stove		\$55.00	\$
Gas Piping - One to four outlets			
Each additional outlets		\$5.00	\$
MECHANICAL PERMIT FEES			
Subtotal (minimum permit fee \$104.00)			\$
State surcharge 12%			\$
Technology Fee 5%			\$
TOTAL PERMIT FEE			\$

Plan review required for the following: For commercial projects where equipment will be mounted on the roof or wall, weighs over 400 lbs, or includes new or altered gas lines or duct work.