



## Getting Ready For Your Inspection

### **Overview**

The Land and Drainage Alteration Program (LDAP) requires all permitted sites to undergo an inspection prior to earth moving activity to determine if the prescribed control measures are properly installed. These control measures, or best management practices (BMPs), are key components of the erosion and sediment control plan (ESCP) approved with each LDAP, and proper installation is critical to the success of each plan. This fact sheet is designed to help you prepare for your LDAP inspection.

### **Before You Request Your Inspection**

Prior to an initial LDAP inspection, this permit only authorizes installation of the BMPs as approved on the plan set. Each BMP must be installed correctly for the inspection to pass. A correction noticed will be issued if BMPs are absent or installed incorrectly at the time of inspection and an additional inspection will then need to be scheduled. The permit placard is required to be posted at the construction site in a location visible from the street.

### **You're Ready**

When you have installed all BMPs and you are ready for your inspection, you may call the IVR inspection line and use the unique IVR number to schedule your inspection. These numbers are provided on your permit. You may also text the word "schedule" to the same number to schedule by text message. Additionally, you may also schedule via mobile devices using the Oregon ePermitting app.

### **Assistance Is Available**

LDAP staff members are available to assist you in preparing for your initial inspection. Additional fact sheets and manuals are available to assist in the correct installation of BMPs. Staff will be happy to arrange a pre-construction meeting to discuss the approved plan and the correct installation of all measures to help ensure that your inspection is successful. You may reach staff by phone on weekdays between 8:00 a.m. to 5:00 p.m. at (541)726-5931 or (541) 736-1037. You may also visit the Development and Public Works counter at Springfield City Hall if you wish to speak in person. Counter hours are weekdays between 8:00 a.m. to 12:00 and 1:00 p.m. to 4:00 p.m.

### **For More Information**

City of Springfield  
**Development & Public  
Works - Engineering**  
225 Fifth Street  
Springfield, OR 97477  
Phone: (541)726-5931  
or  
(541) 736-1037  
springfield-or.gov